Unaccredited College or Professional Technical Credit Petition

Student’s Name ___________________________________________________ Date_____________________

ID # ____________________ Phone ___________________ ONID E-mail_____________________@onid.orst.edu

Name, City and State of Transfer Institution/School ______________________________________________

URL Address of Transfer Institution/School ______________________________________________________

Transfer Course you are petitioning:

Transfer Subject _____________________ Course No. ______________ Title __________________________

This section to be completed by Department Chair:

(Head advisors may sign if permitted by the Chair of Department offering the course)

Request Approved: ☐

OSU Equivalent

OSU Subject ___________________ Course No. _________________ Title ____________________________

Fulfills the Baccalaureate Core requirement of: ___________________________________________________

OR

Request Disapproved: ☐

Reason: __________________________________________________________________________

Authorized by: ________________________________  ________________________________  ______________________

Signature of Chair of Dept. offering Course  Printed Name  Date

The OSU staff, not the student, will return the completed form to the Office of Admissions

APPEAL PROCESS FOR CREDIT FROM UNACREDITED COLLEGE OR PROFESSIONAL TECHNICAL CREDIT NOT RECOGNIZED BY OSU

1. At time of admission, if a student has records from an unaccredited or professional-technical institution not recognized by OSU, admission will be based upon his/her
secondary school and/or accredited school transcripts. The student will be informed that admission is without credit from the unaccredited or professional-technical school.

2. After the student has successfully completed three terms at OSU with a minimum cumulative 2.00 GPA or higher on at least 45 OSU credits, he/she may petition of the Office of Admission for transfer credit evaluation by:

   a. Completing the front side of this form with appropriate signature and approval from the department chair of the academic discipline of the transfer credit.

   b. Providing a syllabus or course descriptions for each course.

3. The Office of Admission will determine with department approval:

   a. If credit should be awarded.

   b. How much credit should be awarded.

   c. What specific credits in which specific subjects will be approved.

4. Decisions will be on a case-by-case basis and will not necessarily constitute precedence for other students to claim this credit. However, the Office of Admission may review the awarding of credit and establish a policy on accepting credit from that institution.

   a. Up to a total of 45 quarter hours may be granted from an unaccredited or professional technical institutions.

If you have questions, please contact Mickey Reynolds at 541-737-2499 or at Mickey.Reynolds@oregonstate.edu.