PROPOSED REVISIONS TO ACADEMIC REGULATIONS

Notes:
- Proposed additions appear as bolded, shaded text; proposed deletions appear as bolded, shaded strike-through text.
- The current Academic Regulations are online at [http://catalog.oregonstate.edu/ChapterDetail.aspx?key=75#Section2885](http://catalog.oregonstate.edu/ChapterDetail.aspx?key=75#Section2885).

Proposed Changes to AR 1. Admission for Nondegree Students: sections a.-c.

Rationale for changes:

The proposed revisions to AR 1.a.-c. clarify meaning and organize the presentation of information.

Note: AR 1.b. and AR 1.c. have been reversed; revisions in section c. are indicated in blue.

AR1.a. – The term *nondegree student* refers to a variety of types of students, some of whom are limited to taking a maximum of 8 credits per term (by Oregon State Board of Higher Education Administrative Rules related to Determining Residency), and some of whom are not. The proposed revisions seek to clarify this issue for the various nondegree student categories.

AR1.b. – Limiting credits earned as a nondegree undergraduate student to 36, addresses an issue of occasional misuse. Out of state nondegree students pay Oregon in-state tuition, and some but not all student fees. These students may continue taking 8 credits per term until they have completed the credits necessary to earn a Baccalaureate degree. There have been cases where such students concurrently apply to be admitted to a degree program and be awarded the Baccalaureate degree – thus avoiding the out of state tuition and certain fees. Oregon resident nondegree students also avoid paying some fees. The proposed 36 credit maximum seeks to clarify expectations and address these issues.

This shows AR 1 (a.-c.) as currently written with proposed revisions highlighted:

AR 1. Admission for Nondegree Students

a. Nondegree enrollment status for undergraduate students is designed for students who wish to take **eight or fewer credits per term undergraduate classes**, but do not wish to pursue a degree or a specific postbaccalaureate credential. **Nondegree undergraduate students are limited to taking a maximum of 8 credits per term. Nondegree Ecampus, International exchange, credential and certificate students are not limited to 8 credits per term.**

b. Nondegree enrollment status for graduate students is designed for student(s) who wish to take graduate courses but do not wish to pursue an advanced degree. **Nondegree graduate students are not limited as to the number of courses (credits) per term.**
b. **A maximum of 36 credits attempted** as a nondegree undergraduate student may be used to satisfy Baccalaureate degree requirements upon admission as a degree-seeking student. **The most recent 36 credits (or all credits if fewer than 36) will be applied to the Baccalaureate requirements.**

c. **Nondegree enrollment status for graduate students is designed for students who wish to take graduate courses but do not wish to pursue an advanced degree. Nondegree graduate students are not limited as to the number of courses (credits) taken per term.**

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**Proposed Changes to AR 12. Withdrawal From Individual Courses**

**Rationale for changes:**

The proposed changes to AR 12 seek to address misuse of the current course withdrawal policy. Upon review it was revealed that there are cases of students withdrawing from as many as 29 – 104 courses during their OSU career. Course withdrawals have potential to negatively impact the student (due to cost and lack of progress toward their degree), and impacts other students (who are closed out of classes where withdrawals ultimately open a seat). A review of the course withdrawal policies of comparator institutions showed a range of policies such as not allowing students to withdraw from courses, requiring students who withdraw from courses to reapply to the university, and limiting the number of course withdrawals.

The proposed changes identify a limit for the number of courses from which a student may withdraw, clarify the process by which a student may petition for an exception to the policy, and set a date for putting the new regulation into effect.

**This shows AR 12 as currently written with proposed revisions highlighted:**

**AR 12. Withdrawal From Individual Courses**

**Students** Any student **may withdraw from a maximum of 12\(^1\) individual OSU courses throughout their undergraduate career\(^2\) at OSU\(^3\). Any student may petition for an exception from this limitation if the justification for withdrawal is clearly associated with circumstances beyond the student’s control. Withdrawal from a course with a W grade **begins** after the tenth day of classes and **continues** through the end of the seventh week of classes. After the seventh week of classes, students are expected to complete the program attempted and will receive letter grades (A, B, C, D, F, I, S, U, P, N) for all courses in which enrolled unless they officially withdraw from the university. Procedures for withdrawal from individual courses are outlined in the term *Schedule of Classes.*

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\(^1\) Complete withdrawal from the university, as defined in AR 13, is not included in the maximum of 12 individual OSU courses.

\(^2\) This regulation applies to undergraduate, post baccalaureate, and nondegree undergraduate students.

\(^3\) Effective for all students enrolling Fall term 2012 or beyond.
Proposed Changes to AR 17. Grades

Rationale for changes:

The proposed changes to AR 17 address issues that occur when faculty have no basis for submitting a grade, or when faculty do not submit a grade to the Registrar’s Office. Ultimately, students must receive a grade of some kind for each course taken. Assigning grades is a faculty responsibility. Through creation of the NG (no basis for a grade) and WC (complete withdrawal) grade identifiers, faculty are provided with a grading option when there is no basis for a grade, and the Registrar’s Office is directed with a protocol for situations where there are missing grades.

This shows AR 17 as currently written with proposed revisions highlighted:
Note: only the revised or new paragraphs in this section appear below. The existing paragraph three would become paragraph four.

AR 17. Grades

Paragraph 1: The grading system consists of twelve basic grades, A, A–, B+, B, B–, C+, C, C–, D+, D, D–, and F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no-credit; S, satisfactory; U, unsatisfactory; AUD, audited course; WAU, withdrawal from audited course; NG, no basis for a grade (administratively assigned by the Registrar’s Office, see below); WC, complete withdrawal.

Proposed paragraph 3: When an instructor does not submit a grade for a student, the Registrar’s Office will automatically record an interim Y code. To remove the Y grade, the instructor must submit a Change of Grade with the Registrar’s office. If no such change is made the Registrar’s Office will change the interim Y grade to a grade of NG, either at the end of 1 year or at the time of degree conferral, whichever comes first.

Proposed changes to AR 25 Institutional Requirements for Baccalaureate Degrees – section h. Restrictions

Rationale for changes:

The proposed revisions to AR 25.h clarify meaning, and organize and update the verbiage used to describe restrictions on credits that may be used to complete Baccalaureate degree requirements.

AR 25.h.1. – The revision removes reference to correspondence courses, as essentially outdated.

AR 25.h.2. – The revision clarifies the meaning of “Law or medicine.” (The need for this clarification was noted by Gary Beach during discussions for the new 3+3 program between OSU and Willamette.)

This shows AR 25.h. as currently written with proposed revisions highlighted in yellow:
h. Restrictions: A maximum number of credits may be applied to the Baccalaureate Degree as follows:

1. Correspondence study: maximum, 60 credits.
2. Law or medicine: Transfer from first professional programs such as Law, Medicine, Pharmacy, and Veterinary Medicine: maximum 48 quarter credits.
3. Music courses (applied music): maximum, 12 credits. (Restrictions This restriction is not applicable to majors in music.)
4. Physical activity courses: maximum, 11 credits.
5. Courses graded on an S/U basis at Oregon State University: A maximum of 36 credits of those presented in satisfaction of the baccalaureate degree may have been graded on an S/U basis at Oregon State University.