

Tips and To-Do's

- ◆ Sign up for DIRECT DEPOSIT for your Financial Aid through Student Online Services to have your refunds deposited directly to your bank for you, and you can also sign up for Direct Deposit for payroll if you have a campus job too.
- ◆ If you want to allow your parent and/or guardian to help with your account, including paying bills and inquiring about your account balance, you must complete a FERPA form - also known as a Consent to Release Student Information form (see inside this brochure for more information*).
- ◆ Check your ONID email account daily.
- ◆ Pay your EBILL by the 1st of each month to avoid interest of 1% per month.
- ◆ Sign up AUTHORIZED USERS in mybill.oregonstate.edu if you want them to receive the bill or be able to pay online.
- ◆ Turn in your REVOLVING CHARGE AGREEMENT.
- ◆ Always carry your STUDENT ID CARD, and know your Student ID number.
- ◆ Keep MAILING ADDRESS and phone numbers up-to-date in Student Online Services.
- ◆ In order to register, make sure your ACCOUNT BALANCE is under \$2,200 and your charges are not older than two terms.
- ◆ Pay all PRIOR TERM CHARGES before ordering transcripts.

Register for Classes

Tuition & Aid Posted to
Your Account

Classes Start

ONID email — Your
eBill is Available

Pay Your Account
in Full

- ✓ Can Register for next Term
- ✓ Can get Official Transcript
- ✓ No Interest Charges
or Collection Fee

Important Websites

The OSU website

has lots of resources and information for new and current students! Please take some time to browse it and familiarize yourself with what's available.

HOW-TO Tutorials:

<http://oregonstate.edu/fa/businessaffairs/student-training>

Your Current Bill:

<http://mybill.oregonstate.edu/>

Your Student Account, Financial Aid, Registration Details, etc:

<http://oregonstate.edu/students/onlineservices/>

Your ID Card Account:

mycard.oregonstate.edu

OSU Student Finance

Location: 100 Kerr Administration Building
Hours: 8:30 to 4:30, Monday through Friday
Phone: 541-737-3775
Fax: 541-737-4099

Email: accounts.receivable@oregonstate.edu

Address: OSU Student Finance & Cashier's
P.O. Box 1086
Corvallis, OR 97339

Website: <http://oregonstate.edu/fa/businessaffairs/studentfinance>

SURVIVAL TIPS FOR STUDENTS



Student Finance
Office of Business Affairs

Bills & Payments

eBill and eCheck

- ◆ Registered students are notified by ONID email each month that their new electronic bill is ready to view.
- ◆ Click the link in the email and log into the OSU eBill website <http://mybill.oregonstate.edu> to view your bill and pay with eCheck.
- ◆ You may set up Authorized Users in the eBill website (such as parents or sponsors) to view your bill and make payments to your account.

Payments

Online: through the OSU eBill website mybill.oregonstate.edu

In Person: at the Cashier's Office
100 Kerr Administration Building
Lobby Windows 9 through 12
CASH and CHECK only

By Mail:

OSU Cashier's Office
PO Box 1086
Corvallis, OR 97339-1086
Make checks payable to "OSU"
Write your OSU ID on the check
No cash, please

Account Inquiries

*FERPA:

The Family Educational Rights and Privacy Act

The privacy of your student records is protected by state and federal law, no matter your age. University student account information cannot be released to anyone but the student (including just the account balance) unless the student gives prior consent. Consent for student account information is given by the student signing a FERPA release form **each year** at Student Finance. Download the form from our website, designate who you want to release your records to, sign, and bring the form to the Student Finance Offices, Window 13 or 14 in the Kerr Administration Building lobby.

For a helpful online tutorial go to:

[OSU home page](#) > [Current Students](#)
> [Registrar's Office](#) > [Training Tutorials](#) > [Students Rights to Privacy of Records \(FERPA\)](#)

Or type this link: <http://oregonstate.edu/dept/computing/train/srpr/index.htm>

General Info

Tuition and Fees

Tuition is posted to your account before the start of each term, and updated if you add or drop classes. You will be billed at the end of the first week of classes, and monthly on the 5th for any remaining balance.

Mandatory Fees (charged to all students and are designated to support specific programs and projects)

<http://oregonstate.edu/fa/businessaffairs/studentfinance/tuition/studentfees>

- ◆ Building Fee
- ◆ Incidental Fee
- ◆ Counseling Fee
- ◆ Student Health Fee
- ◆ Technology Fee
- ◆ Registration Fee



Course Fees

Some classes require an additional course or lab fee. The Schedule of Classes lists fees with the course description.

Matriculation Fee

One-time fee at the start of first term at OSU for Graduate and Undergraduate Students.

Overdue Balances

Interest is posted to accounts that have an unpaid balance as of the first of each month. If you leave the university with an unpaid balance you will also be assessed a Collection Fee.

Holds

If your account is over \$2,200 or you have unpaid prior term charges you may receive notice of a Hold which will prevent you from registering, viewing your transcripts, or both. To access information about Holds, log into Student Online Services, and Click View Holds.