

Approval of Remote Committee Participation

Check one: Program Meeting Oral Preliminary Final Defense

Student Name (please print) _____ ID # _____

Student Email Address _____

Graduate Council policy permits one member of a student's committee to be connected from a distant site for required committee meetings, but only if several conditions are met. The conditions are:

- a. Advance written agreement of the student first, and then all committee members, has been obtained;
- b. Any visual aids or other materials have been distributed in advance to the remote member;
- c. The remote member participates in the entire and complete conduct of the meeting;
- d. The major professor has accepted responsibility for the oversight of any logistical arrangements necessary; and
- e. Any costs associated with remote participation are not the responsibility of the Graduate School, and must be arranged in advance.

We, the undersigned, are aware that one member of this committee will be participating remotely in this meeting and agree to this remote participation. We do hereby verify that all of the above conditions have been or will be met for the committee meeting checked above.

(Faxed signatures will be accepted.)

Student _____ Date _____

Major Professor _____ Date _____

Graduate Council Representative _____ Date _____

Remote Committee Member _____ Date _____

Committee Member _____ Date _____

Committee Member _____ Date _____

Committee Member _____ Date _____

Name of Department Underwriting Costs _____