March 1, 2005

MEMO TO: Deans, Department Heads and Chairs, Unit Directors, and Advisors

FROM: Mary Strickroth
Coordinator of Graduate Services

SUBJECT: 2005 Herbert F. Frolander Award for the Outstanding Graduate Teaching Assistant

We are seeking nominations for the 19th annual Herbert F. Frolander Outstanding Graduate Teaching Assistant. The Graduate School coordinates the nomination and selection process for this annual award, which is named in honor of Dr. Herbert F. Frolander, retired professor of the former College of Oceanography. Funds for the award are provided by the Graduate School.

The recipient of the award will receive an engraved plaque and a check for $1,000. In addition, the recipient will have his/her name added to the perpetual plaque, which bears the names of all previous recipients of the Frolander award. This plaque is located in Valley Library.

The intent of this award is to recognize an outstanding teaching assistant at Oregon State University. Last year the award was presented to Shane Brown, a doctoral student in civil engineering and a graduate teaching assistant in the School of Electrical and Computer Engineering.

Please circulate the announcement on the reverse side of this memorandum so that all interested parties may be aware of this award. The deadline for nominations for the Frolander Outstanding Graduate Teaching Assistant award is April 15, 2005.

Please direct any questions to Mary Strickroth at 737-4881 or via e-mail at Mary.Strickroth@oregonstate.edu.

Information regarding this and other scholarship and fellowship programs administered by the Graduate School may be found on the Graduate School web:

http://oregonstate.edu/dept/grad_school/
2005 HERBERT F. FROLANDER AWARD
FOR
OUTSTANDING GRADUATE TEACHING ASSISTANT

PURPOSE: The intent of this award is to recognize outstanding teaching and professional involvement with both faculty and students by a graduate teaching assistant at Oregon State University.

AWARD: The recipient of the award will receive a plaque with his or her name engraved on it and a check in the amount of $1,000. The plaque and check will be presented during the University Day ceremony.

NOMINATIONS: Nominations are solicited from students, faculty, department chairs, and/or deans who recognize outstanding contributions from a graduate teaching assistant. Complete nomination material must be received by the Graduate School by April 15, 2005.

CRITERIA: The successful applicant will have demonstrated excellent professional interaction with faculty and students during his or her GTA tenure; will have held a teaching assistantship for at least three terms within the preceding two years; and will have demonstrated outstanding teaching based on course evaluations (summaries of raw scores), letters or written comments signed by students, and any similar data. Student comments solicited and received as part of the teaching evaluation process are not admissible.

SELECTION: An award selection committee will consist of one representative from the Faculty Senate Advancement of Teaching Committee and the Graduate School, a person appointed by the Graduate Council, and one graduate student who is not currently a graduate teaching assistant. The selection committee will forward its recommendation to the Dean of the Graduate School.