Oregon State University - Graduate School

Approval Form for Remote Participation
At Oral Examinations and Doctoral Program of Study Meetings

Return to the Graduate School One Week Prior to the Meeting

Check one:  ___ Master's Oral Final Exam (Thesis Defense)    ___ Doctoral Program Meeting
            ___ Doctoral Final Oral Exam (Dissertation Defense)  ___ Doctoral Oral Preliminary Exam

Student's Name  _____________________________________________  ID #  ______________________

Student's Email Address  __________________________________________________________________

Student's Major ___________________________ Student's Department/Program  ____________________

The Department/Program Chair or Head must sign below.
I am aware that one or more participants at this meeting or examination indicated above will participate from a remote site. I also verify that all the remote conditions* for remote participation have been, or will be, met for this meeting or examination.

Department Head/Chair or Graduate Program Director ___________________________________________ Date  ________________

Student must sign below.
All committee members have agreed that the examination or meeting can proceed with one or more remote participants.

Student  ______________________________________________________ Date  ________________

The major advisor must sign below.
I agree that the examination can proceed with one or more remote participants.

Major Advisor __________________________________________________ Date  ________________

Print below (no signatures are required) the names of participants and indicate the nature their participation.

Check one box for each participant.

On Campus    Remote Audio & Video    Remote Audio Only    NA

Student___________________________________________________________

Major Advisor____________________________________________________

Committee Member_______________________________________________

Committee Member_______________________________________________

Committee Member_______________________________________________

Committee Member_______________________________________________

Graduate Council Representative_______________________________
*The conditions for remote participation are listed below:

a. Advance agreement of the student and all committee members has been obtained;

b. All participants join in with two way audio and video connections; audio only connections must be approved by the major professor if the video connection is not possible. When the student is the remote participant, his or her connection must be an audio and video connection;

c. Any visual aids or other materials have been distributed in advance to the remote participants;

d. The committee members participate in the complete meeting, discussion, presentation, and evaluation;

f. The major professor accepts responsibility for the oversight of any logistical arrangements necessary; and

g. Any costs associated with remote participation are not the responsibility of the Graduate School, and must be arranged in advance.

h. The OSU requirement of a public presentation for oral final doctoral examinations is still in effect.