

**ROOMMATE/SUITEMATE AGREEMENT**

Building/Room#: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
 Roommate/Suitemate Roommate/Suitemate

\_\_\_\_\_  
 Roommate/Suitemate Roommate/Suitemate

\_\_\_\_\_  
 Roommate/Suitemate Roommate/Suitemate

\_\_\_\_\_  
 Roommate/Suitemate Roommate/Suitemate

**Instructions**

Throughout the year, you will be discovering the many aspects of having a roommate/suitemate that go beyond merely sharing a living space. Building a workable roommate/suitemate situation requires open communication, honesty, and commitment. This may take time and effort, but it will also be one of your most valuable educational experiences beyond the classroom. The responsibility for developing a living environment compatible to both individuals belongs to each roommate/suitemate.

This agreement is intended to provide you and your roommate/suitemate a chance to talk through some of the important issues you will face while living in the same room. Hopefully, by talking out some of the major issues and agreeing on ways to handle them, you and your roommate will be able to handle or avert some of the conflicts that come with living in the same space.

**Steps for completing the agreement:**

1. OPEN the lines of communication. In other words, TALK, TALK, TALK!!!!  
 Tell each other about your family, your hometown, your high school, your birthday, your study habits, sleeping habits, your views on drugs and alcohol, and your likes and dislikes.
2. Make sure all of you have a copy of the roommate/suitemate agreement.
3. Take about five minutes to look over the categories on the contract. Think about what you, individually, prefer or expect the norm to be in your room/suite for each category listed. Also feel free to add items that may not be listed on the agreement.
4. Get together with you roommates/suitemates and negotiate expectations. It may take some time to reach and agreement, so talk it out until you decide on a situation that you can all live with. All roommates/suitemates write down their agreement on their own copy.
5. When you complete each category, give one copy to your Residential Life staff member and the other keep as a reference. Your Residential Life staff member may arrange a time, in the weeks that follow, to discuss the agreement with you.

# Roommate Agreement

(suite/roommate agreement questions below)

## Study Time:

Hours for quiet study: \_\_\_\_\_

Will we allow visitors during study time? Yes No Other \_\_\_\_\_

Policy on music during study time? Headphones? \_\_\_\_\_

\_\_\_\_\_

Other considerations (late night study, how often and how long \_\_\_\_\_

\_\_\_\_\_

## Personal Belongings and Sharing Items:

Telephone Arrangement: Will you have a phone? Yes No

Telephone Policies (taking messages, private time, general use) \_\_\_\_\_

\_\_\_\_\_

Our policy on borrowing clothing and other articles: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Visitor Policy:

Guests in the room during study time: \_\_\_\_\_

Guests in the room overnight: \_\_\_\_\_

Guests of the opposite sex and/or significant others (when okay, decide what you are comfortable with)

\_\_\_\_\_

Parties in the room (when okay, is mutual consent needed, responsibilities) \_\_\_\_\_

\_\_\_\_\_

Other considerations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Cleaning and Physical Room Arrangement:**

When will we clean: \_\_\_\_\_

Cleaning responsibilities: \_\_\_\_\_

Level of neatness: \_\_\_\_\_

Physical room arrangement (furniture setup, bicycles in room, open or closed windows, etc.):

\_\_\_\_\_

**Music/TV:**

How loud should our music/TV be? \_\_\_\_\_

What kinds of music? \_\_\_\_\_

How will you reconcile different tastes? (headphones, private time): \_\_\_\_\_

\_\_\_\_\_

When should the TV/music be played or not be played?: \_\_\_\_\_

\_\_\_\_\_

Other considerations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Roommate Signature

\_\_\_\_\_  
Roommate Signature

\_\_\_\_\_  
Roommate Signature

\_\_\_\_\_  
Roommate Signature

Working out the differences can be hard, but they can also be very rewarding.

If a compromise seems impossible, don't give up.

A third party may be needed for resolution.

Your Residential Life staff member is available to help.

Please call on them!

# Suitemate Agreement

## Noise:

Hours for quiet study: \_\_\_\_\_

Policy on music during study time? \_\_\_\_\_

What is the best way to let the other suitemates know if there is a noise issue? \_\_\_\_\_

\_\_\_\_\_

## Personal Space and Room Access:

Can the roommates from one room enter the other room without knocking? Yes No

Can the roommates from one room enter the other room without one of the roommates being there?  
Yes No

Under what circumstances can a suitemate enter the other room? \_\_\_\_\_

\_\_\_\_\_

What is your policy regarding guests in the suitemates room: \_\_\_\_\_

\_\_\_\_\_

Our policy on borrowing clothing and other articles: \_\_\_\_\_

\_\_\_\_\_

## Bathroom Policy:

Can the shower and toilet be used simultaneously? Yes No

Under what circumstances \_\_\_\_\_

\_\_\_\_\_

What is your policy regarding guests (who can/can't use the bathroom?): \_\_\_\_\_

\_\_\_\_\_

For the weekend?: \_\_\_\_\_

Guests of the opposite sex and/or significant others (when can/can't they use the bathroom?): \_\_\_\_\_

\_\_\_\_\_

Other considerations: \_\_\_\_\_

\_\_\_\_\_

**Cleaning and Physical Room Arrangement:**

When will we clean and make sure that there is enough toilet paper?: \_\_\_\_\_

\_\_\_\_\_

Cleaning responsibilities (what gets cleaned and how): \_\_\_\_\_

\_\_\_\_\_

Level of neatness: \_\_\_\_\_

What personal items can be stored in the bathroom?: \_\_\_\_\_

\_\_\_\_\_

Other considerations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Suitemate Signature

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Suitemate Signature

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