

Money Raising Regulations

LAST UPDATED

DECEMBER 23, 2002

1. All fundraising events must be sponsored by a recognized student organization. All financial transactions must be handled by members of the student organization.
2. All funds raised from the event must be deposited into the student organization's MU account.
3. An individual or individuals of the student organization may not participate for private financial gain.
4. If collecting currency a cash box from the MU Business Office must be used.
5. All checks must be written to the student organization.
6. Admission charges shall not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, age, marital status, disability, disabled veteran or Vietnam era veteran status.
7. All costs associated with the use of state tax-supported facilities must be paid by the student organization.
8. **A financial report must be turned in to the Student Involvement Department within 10 working days after the event.**

Event: _____

Date(s): _____

Organization: _____

Contact name: _____

Phone: _____

email: _____

Signature of Student Organization Representative

Date