**Event Trac: Trouble Shooting**

- Event Trac will only work on Google Chrome or Internet Explorer.

- Event Trac **will not work on Firefox**.

- Always connect to **OSU_Secure Wireless Network**. Not OSU_Access.
  - You can also connect via an Ethernet jack in the wall.
- Website: [https://eventtrac.oregonstate.edu/](https://eventtrac.oregonstate.edu/)
- Your Event Trac Login:
  - Username is: onid\*your ONID Ex: onid\doej
  - Password: Your ONID password
- Please remember you can collect student data one (1) of four (4) ways:
  1) Tap students ID cards on the proximity sensor (make sure your cursor is blinking in the “OSU ID:” field.
  2) Enter students ID numbers in manually. If you do this, you must press “**Tab**” not “**Enter**” after you type in student’s ID numbers.
  3) You can search for students by their name. Just press “Name Search” and type in their name. Press “search” and a list of students and their pictures should appear. Then click on the student who you are trying to check-in.
  4) If all else fails, open up an Excel spreadsheet and enter students ID numbers and names into two separate columns. Then, email either Vanessa, Maureen, or Daniel and we will upload that excel sheet for you.
- For any questions, please contact your assigned department liaison:
  - Vanessa Johnson ([Vanessa.johnson@oregonstate.edu](mailto:Vanessa.johnson@oregonstate.edu))
  - Maureen Cochran ([Maureen.cochran@oregonstate.edu](mailto:Maureen.cochran@oregonstate.edu))
  - Daniel Newhart ([Daniel.newhart@oregonstate.edu](mailto:Daniel.newhart@oregonstate.edu))