Student Affairs Assessment Council
Minutes
October 5, 2011

Attendance: Rebecca Sanderson, Maureen Cochran, Luke Schalewski, Eric Hansen, Michele Ribeiro, Jo Alexander, Jodi Nelson, Ruth Sterner, Jennifer Viña, Laurie Bridges, Melissa Yamamoto, Pat Ketcham, Kami Hammerschmith, Ann Robinson

Student Affairs Division Strategic Plan

- Rebecca discussed plans for initiative groups to support the strategic planning process. Rebecca requested that the Assessment Council become involved with the initiative groups as they are skilled in thinking about assessment and it would be an asset to have Assessment Council involvement in each of the initiative groups.

What are your training needs?

- Maureen is working on tutorials and other training materials; are there any specific areas in which you or your departments could use additional training and support? If anyone thinks of additional ideas, please send them along to Maureen at any time.
- Ideas from the meeting:
    - Figuring out how to alter one's program to fit with learning outcomes
    - Assessment techniques besides surveys considering limited time and money
    - Effective survey techniques
    - We keep assessing the same thing; how does one know when to move on and when to revisit?
    - How do we take assessment from being a scurry to gather information 1-2 times per year to something that is integrated as a part of the everyday process/an ongoing effort with checkpoints.
    - What can be done with all of that old, unused data?
        - Ex: CAPS hired a graduate student to analyze their old unused data and was able to draw some useful information; now they have a Psychology Faculty member on their Assessment Committee.
        - Departments could utilize graduate students from various programs (MPP and CSSA, Sociology and Urban Studies were mentioned) on campus in order to find meaning or trends in old data.
    - How to compare information in existing data sources

Assessment Plans

- E-mail Maureen when your unit completes their assessment plans and reports and she will notify the reviewers that they are ready to be reviewed.
- If the report prints off in a format that is longer than desired, opt to print the report in text format.

Next Meetings:

October 19, 2011	November 2, 2011
MU Council Rm	MU Council Rm
9-10:30	9-10:30