

Student Affairs Assessment Council

Minutes

January 11, 2012

Attendance: Rebecca Sanderson, Maureen Cochran, Melissa Yamamoto, Kami Hammersmith, Ruth Sterner, Eric Hansen, Jennifer Vina, Angi Baxter, Ann Robinson, Carolyn Killfer, Chrysanthemum Mattison, Luke Schalewski & Linda Reid

This meeting was spent discussing Annual Reporting Data. With guidance from all of the departments within Student Affairs, Rebecca has been striving to define the information (departmental highlights) that each department is asked to submit to be included in Larry's Annual Report to Provost Sabah. The goal is for there to be a systematic way to collect data. The three areas of focus include:

- Size and scale of unit
- Efficiency/rating of service
- Contributions to learning/impact/outcomes (information similar to the assessment report)

*During the meeting, Rebecca referred to the Metric Compendium article from the Education Advisory Board Student Affairs Leadership Council. This article lists questions to consider for various areas/departments within Student Affairs. This can be used as a reference for departments who are looking for examples from which to work.

Rebecca has drawn up an early draft of what types of information each of the Student Affairs departments might be able to collect for the three areas of focus. The information in the draft is completely hypothetical at this point; actual data collection points will be decided upon by the departments with help and discussion from the Office of Research, Evaluation & Planning.

Departments should think about what types of data are already being collected and how that can be utilized, data which can be easily collected, and things that would be helpful/informative to be able to collect in the future. Rebecca has offered to hold individual consultations with departments in order to discuss the metrics which that department will use for reporting purposes.

Next Meetings:

January 25, 2012
MU Council Rm
9-10:30

February 8, 2012
MU Council Rm
9-10:30