General Impressions:
1. The authors presented a strong rationale for this graduate certificate.
2. The proposed curriculum was strong.
3. The proposed GLOs and assessment plan were sufficient.
4. The projected on-campus enrollment seemed accurate.

Proposal Questions:
1. The letter from Gary Delander was not a letter but simply a list of those involved in the development of the proposal. This list also appeared in the proposal. Is there a missing letter?
2. Since many enrollees in this certificate will be master's students does a 600-level number for the capstone make sense? As we are unsure the number of master's versus doctoral students who will enroll in the certificate, we can certainly list the course at a 500-level or a 600-level, perhaps even cross list it if that is an option. As this course is still in proposal form (ready to be submitted to the Category II process) that change can be made relatively easily. We welcome the Grad Council's input.
3. Is there missing a letter from the graduate dean committing to cover the expenses for offering this certificate?
4. Is there missing a liaison letter from the lead of the AHE program supporting the use of AHE courses? Regarding the liaison letters, the committee that was assembled by Dean McComb and who drafted the proposal represent all of the Colleges and programs that will be contributing to the program. There is specific mention in the proposal that the Graduate School has committed to covering staffing and instructional expenses and there is a specific letter of support from the Dean of the College of Education referencing the use of AHE courses. Beyond that, I believe the committee thought that additional letters of support would be redundant.
5. Is there missing a liaison letter from the lead of the IST program supporting the use of IST courses?
6. Is there missing a liaison letter from the lead of the MB program supporting the use of MB courses?
7. Is there missing a liaison letter from the lead of the SMED program supporting the use of SMED courses?
8. Is there missing a liaison letter from the lead of the WR program supporting the use of WR courses?
9. Is there missing a liaison letter from the lead of the WS program supporting the use of WS courses?
10. Is there missing a letter of support from ECampus?
11. Since IST 599 doesn't exist why not use AHE 508 workshop for the workshop credits?
   The committee believed that a significant portion of the required coursework for the certificate should be offered via the certificate’s academic home (in this case, the Graduate School). While leveraging existing coursework make sense, it is also important that the certificate have coursework that is unique to it and is not affiliated with any
specific academic unit. Along with the proposals to create IST 610 and 607, we will submit a Cat II for IST 599 if necessary.

12. What is the Cat II status for IST 610 and IST 607? Also, wouldn't it be easier to use the existing AHE 610 and 607? Both IST 610 and 607 are still in proposal form and ready to be submitted to the Category II process. We welcome guidance as to when this should be done so as to best coordinate with the Category I process. In response to why we are proposing two new IST courses rather than tapping into existing AHE courses, the committee believed that a significant portion of the required coursework for the certificate should be offered via the certificate’s academic home (in this case, the Graduate School). While leveraging existing coursework make sense, it is also important that the certificate have coursework that is unique to it and is not affiliated with any specific academic unit.

13. What is the Cat II status for the ECampus course on Online Learning?

14. This proposal includes a request for approval to offer this certificate via ECampus. Is there a missing discussion on how this certificate is to be offered via ECampus?

Policy Questions:
1. Given that one of the main beneficiaries of this certificate will be undergraduate education, why is the Graduate School solely responsible to fund this certificate?
2. What are the opportunity costs to graduate education of the Graduate School funding this certificate?

-Respectfully submitted by Cass Dykeman