Approval of Remote Committee Participation
Check one: Program Meeting____ Oral Preliminary___ Final Defense_____
Student Name (please print) ___________________________ ID # ___________
Student Email Address _______________________________________________
Student Department ________________________________________________
Graduate Council policy permits members of a student’s committee (and the student) to
be connected from a distant site for required committee meetings, but only if
several conditions are met. The conditions are:
a. Advance written agreement of the student first, and then all committee members, has been
obtained;
b. A two way video connection is used for the meeting that allows everyone to see and hear everyone
else participating in the meeting.
c. The remote members participate in the entire and complete conduct of the meeting;
d. The major professor has accepted responsibility for the oversight of any logistical
arrangements necessary; and
e. Any costs associated with remote participation are not the responsibility of the Graduate
School, and must be arranged in advance.
We, the undersigned, are aware that members of this committee (and/or the student)
will be participating remotely in this meeting and agree to this remote
participation. We do hereby verify that all of the above conditions have
been or will be met for the committee meeting checked above.
(Faxed signatures will be accepted.)
Student __________________________________________ Date____________
Major Professor ____________________________________ Date____________
Graduate Council Representative ______________________ Date____________
Remote Committee Member __________________________ Date____________
Committee Member_________________________________ Date____________
Committee Member_________________________________ Date____________
Committee Member_________________________________ Date____________
Name of Department Underwriting Costs ________________________________