AR 20. Repeated Courses
Courses may be repeated once for grade replacement. Both grades will appear on the academic record, but only the second grade will be counted in the cumulative grade point average and toward graduation requirements. Courses taken more than two times will appear on the academic record but not count in the cumulative grade point average. Regardless of the number of times a course is repeated, credits earned will be counted only once for graduation requirements. Recognized repeatable courses, such as activity courses, research, seminars, and selected topics, do not come under this restriction. A student receiving an A–F grade can only replace such a grade in the GPA calculation with another A–F grade (not with an S/U grade.)

Recommended Wording For AR 20. Repeated Courses (Updated: 12/10/08)

If a student repeats an Oregon State University course, the grade from each attempt will appear on the student’s academic record but only the grade from the second attempt will count toward the student’s institutional credits, requirements, and grade point average. An academic unit may, however, include subsequent attempts after the second attempt in their calculation and clearance of unit degree requirements and degree grade point average. A course may not be repeated on an S/U basis if it was taken previously on a normal grade basis.

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1 An attempt comprises a final grade in a course where the grade is: “A”, “A-”, “B+”, “B”, “B-”, “C+”, “C”, “C-”, “D+”, “D”, “D-”, “F”, “S”, “U”, “P”, “NP” or an “I/Alternate Grade (where the Alternate Grade is one of these grades).

2 Recognized repeatable courses as defined in the Oregon State University course catalog, such as activity courses, research, seminars, and selected topics, do not come under this restriction. Additionally, if a course has been approved as a multiple repeatable course for credit and grade points, each attempt will be included in the institutional credits and grade point average until it reaches its defined limit (total allowable attempts or credit maximums for the course). Further, the Office of the Registrar will include all courses from the first repeat taken until it reaches the maximum total allowable attempts or credit maximums for the course. All subsequent repeats after the repeat maximum has been reached will be excluded from both institutional credits earned and grade point average calculations.

3 Academic Unit: College, School, or Department.

4 Normal Grade Basis is defined as any grade of “A”, “A-”, “B+”, “B”, “B-”, “C+”, “C”, “C-”, “D+”, “D”, “D-”, “F”, or any “I/Alternate Grade” (where the Alternate Grade is one of these grades).
AR 23. Special Examination for Credit

A regularly enrolled student in good standing, either graduate or undergraduate, currently registered at Oregon State University and wishing credit for an OSU course for which a grade has not been previously received, may petition for credit examination under the following conditions:

a. The application for such examination shall be presented on an Official Student Petition and shall bear the approvals of the dean of the student’s college, the dean of the college in which the course is offered, and head of the department in which the course is offered. Petitions for special examination for credit may be approved or denied at the sole discretion of the department/college or the faculty member offering the course, taking into account both the academic merit of the petition and the department/college’s ability to deploy adequate resources to prepare, administer, and grade such an examination.

b. In no case may such examination be based on work used for graduation from high school, or in a foreign language that is the mother tongue of the applicant, or in courses not listed in the Oregon State University General Catalog.

c. Grades earned in special examinations shall be submitted and recorded in the same way as for regularly registered courses.

d. A student may not petition for credit by special examination for a course in any term in which the student is or has been enrolled in the course after the add/drop deadline for that term.

e. An examination for credit will not be approved for courses below the level for which college credit has previously been granted.

f. All special examinations must be authorized by the Academic Requirements Committee, and no examination may be taken until the applicant has received a permit from the Registrar’s Office, for which a fee of $80 will be charged.²

² As an alternative to departmental examinations, students may seek credit through the College Level Examination Program (CLEP) to the College Entrance Examination Board. CLEP includes nationally normed subject matter examinations and general examinations covering material included in a number of relatively standard courses taught in colleges and universities throughout the United States. Some of these subject matter examinations and general examinations have been accepted by departments at this institution. Policy guidelines have been established that make it possible for admitted and enrolled students to (a) transfer credits earned through these accepted CLEP subject matter and general examinations to this institution, providing certain criteria are met, and (b) earn credits through accepted CLEP subject matter and general examinations providing certain criteria are met. Further information about CLEP can be obtained from Counseling and Psychological Services (CAPS), 5th floor, Snell-MU East.
AR 24. Special Examination for Waiver (Undergraduate Students)

A student may petition for examination to waive a course under the following conditions:

a. The application for examination to waive a course shall be presented on an Official Student Petition and shall bear the recommendations of the dean of the student’s college, the dean of the college in which the course is offered, and head of the department in which the course is offered. Petitions for special examination for credit may be approved or denied at its sole discretion by the department/college offering the course, taking into account both the academic merit of the petition and the department/college’s ability to deploy adequate resources to prepare, administer, and grade such an examination.

b. All examinations for waiver must be authorized by the Academic Requirements Committee, and no examination may be taken until the applicant has received a permit from the Registrar’s Office, for which a fee of $80 will be charged.

c. A minimum grade of C (or equivalent) must be attained in an examination for waiver.

d. Credit will not be granted for courses waived.

e. This regulation does not invalidate the right of a dean of a college or head of a department to waive a course requirement of a particular college or department.
Proposed AR 31 Academic Absolution Policy

An Oregon State University student may petition once with the Registrar to exclude OSU courses from the calculation of institutional requirements, units, and grade point average, under a condition of academic absolution defined below:

Conditions to qualify:

The student must have an absence from OSU that begins after the end of his or her last term of attendance and exceeds 10 academic years before re-admittance to a degree program at OSU. Prior to applying for academic absolution, a student must, after re-enrolling in the University, have successfully completed a minimum of 24 letter-graded units over two consecutive terms, and earned a grade point average of at least 2.5 or higher in these terms. The student must also provide a signed letter of recommendation (i.e., from a current OSU college Dean, department chair, college head advisor, or a current faculty member within the discipline the student is currently engaged to complete) advocating on his or her behalf for academic absolution.

Effect of the academic absolution:

- Upon meeting all of the conditions of qualification, the student may select from one to three contiguous academic terms (not to exceed 48 total units)\(^1\) from his or her previous enrollment at OSU for the application of academic absolution.
- The grades\(^2\) from all courses taken during the terms that are proposed for academic absolution will be excluded from meeting institutional requirements and the calculation of institutional units and grade point average.
- All grades representing the student’s academic history at OSU will appear on his or her academic record (transcript), but all academic absolution approved courses will be coded as “excluded” similar to a repeated course. Additionally, a comment of “Academic Absolution” will be appended to each term that qualifies under academic absolution.
- All courses excluded under academic absolution, will also be excluded from the calculation of course repeats defined by AR 20.

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\(^{1}\) The combined total eligible units allowed under Academic Absolution are 48 total units, and must count all of the courses in any given combination of terms. If, for example, a student selects three terms of course work that exceeds 48 units, only the two contiguous terms that fit within the allowable 48 total units, can have the academic absolution rule applied.

\(^{2}\) Valid grades can include outstanding “I” (incomplete) grades that have not been resolved.