Category I Proposal Transmittal Sheet
Submit proposals to: Office of Academic Planning and Assessment
110 Kerr Admin -- Oregon State University

For instructions, see http://oregonstate.edu/ap/curriculum/cati.html. Please attach Proposal, Library Evaluation (performed by the library), Liaison Correspondence, Faculty Curriculum Vitae, and Budget Sheets, as appropriate.

Check one:

Full Proposal
☑ New degree program
☑ New certificate program or administrative unit
☑ Major change in existing program
☑ Establishment of a new College or Department

Abbreviated Proposal
☑ Rename of an academic program or unit
☑ Reorganization – moving responsibility for an academic program from one unit to another
☑ Merging or splitting an academic unit
☑ Termination of an academic program or unit
☑ Suspension or reactivation an academic program or unit

For proposals to establish a new center or institute, contact the Research Office (737-3437).

For requests to offer existing certificate and degree programs at new locations, use the New Location Request Form available on the Web: http://www.ous.edu/aca/aca-forms.html

Title of Proposal: Effective Date:

Terminate TESOL Certificate 10/11/11

Department/Program: College:

Adult Education and Higher Education Leadership College of Education

I certify that the above proposal has been reviewed and approved by the appropriate Department and College committees:

[Sign (Dept Chair/Head; Director) Date] [Sign (Dean of College) Date]

Darlene Russ-Eft Lawrence Flick
Print (Department Chair/Head; Director) Print (Dean of College)
1. Review - College Approver - Education

Approved by Sarah Williams Coord-Curriculum / Acad Prgms/Assess/Accred, November 1, 2011 4:10pm

Comments

Sarah Williams (College Approver - Education) November 1, 2011 4:10pm
This proposal has been reviewed and approved for termination by Academic Programs on October 28, 2011. SW

2. Review - Curriculum Coordinator

Approved by Sarah Williams Coord-Curriculum / Acad Prgms/Assess/Accred, November 1, 2011 4:11pm

Comments

Sarah Williams (Curriculum Coordinator) November 1, 2011 4:11pm
This proposal has been reviewed and approved for termination by Academic Programs on October 28, 2011.

3. Review - Budgets and Fiscal Planning Committee

4. Review - Graduate Council Chair

5. Review - Curriculum Council Chair

Approved by Walter Loveland, November 17, 2011 3:17pm

Comments

Michael Bailey (Curriculum Council Chair) November 17, 2011 3:17pm
CC has approved this change

6. Review - Faculty Senate Exec Committee

Approved by Sarah Williams Coord-Curriculum / Acad Prgms/Assess/Accred, January 10, 2012 10:13am

Comments

Sarah Williams (Faculty Senate Exec Committee) January 10, 2012 10:13am
Approved by the Faculty Senate on December 8, 2011. SW

7. Review - Academic Programs

Approved by Gary Beach Coord-Curriculum / Acad Prgms/Assess/Accred, January 10, 2012 10:29am

Comments

Gary Beach (Academic Programs) January 10, 2012 10:29am
The Faculty Senate approved this Abbreviated Category I proposal to terminate TESOL on December 8, 2011. The Provost APPROVED the termination of this graduate certificate program on January 6, 2012--the final action date.

The effective term is Winter Term 2012. --Gary

8. Review - Catalog Coordinator

Approved by Larry Bulling Program Technician 1 / Office of the Registrar, January 10, 2012 11:10am

Comments

Larry Bulling (Catalog Coordinator) January 10, 2012 11:10am
Entered into catalog 1/10/2012.
Executive Summary
CATEGORY I Abbreviated Proposal

Proposal ID: 82015
Type: Termination of an Academic Program

This proposal aims to terminate the Teaching English to Speakers of Other Languages (TESOL) Graduate Certificate program that was offered by the Adult Education and Higher Education Leadership Department in the College of Education. This graduate certificate program was only offered for one academic year (2005-06) as an add-on to the 3-year Masters in Education (EdM) degree program. The following year we only had 2 applicants for the program. Subsequently, the people involved in the development and promotion of this certificate, left the University (through retirement and job changes). The program then had no faculty who had either the expertise or the interest to keep the program viable. We also had almost no applicants in the following years. Beginning in fall 2009, the Masters program was completely revised from a 3-year program to a 2-year program. The TESOL Graduate Certificate no longer has a place within the program or the department. Other than the first year (AY2005-06) when we had the faculty and the 3-year masters degree, there have been no students enrolled in the certificate program.
Proposal Title: Termination of Teaching English to Speakers of Other Languages (TESOL) Graduate Certificate
Institution: Oregon State University
Proposing College: College of Education
Proposing Dept.: Adult Education and Higher Education Leadership
CIP Number: 131401
Proposal Number: 82015
Date: October 3, 2011
Effective Date: Winter Term 2012

Provide the following information:

A. Title of the proposed instructional, research, or public service unit. For name changes, give both the current and proposed names. Describe the reason(s) for the proposed change.

This termination is being proposed due to lack of adequate faculty/staff and lack of student interest/enrollment.

B. Location within the institution’s organizational structure. Include “before” and “after” organizational charts (show reporting lines all the way up to the Provost).

There will be no changes to the organization structure due to the termination of this certificate as the faculty member who led the program retired from the university 5 years ago.

C. Objectives, functions (e.g., instruction, research, public service), and activities of the proposed unit.

1. Explain how the program or unit’s current objectives, functions, and/or activities will be changed. Where applicable, address issues such as course offerings, program requirements, admission requirements, student learning outcomes and experiences, and advising structure and availability. How will the reorganized program be stronger than the existing program?

N/A

2. Explain how outcomes in the newly organized program or unit will be assessed.
D. Resources needed, if any: personnel, FTE academic, FTE classified, facilities and equipment.

1. Identify the staffing and resource needs for the proposed program or unit. Note any impact on the budgets of affected programs or units. Provide an analysis of how the resulting programs or units will be adequately staffed and funded.

N/A

2. Explain the extent to which affected faculty and personnel support this change.

N/A There are no affected faculty.

E. Funding sources: state sources (institutional funds - state general fund, tuition and fees, indirect cost recoveries), federal funds, other funds as specified.

1. Identify the revenue and funding sources for the proposed program or unit (i.e., federal, state, other funding sources).

N/A

2. If new resources will be required (e.g., for new faculty positions, graduate research/teaching assistants, facilities, equipment), explain where these resources will be coming from. Specify whether internal reallocation, college, institution, federal, state, private, or other funding sources. [Note: Deans/chairs/heads/directors of units committed to providing additional resources will be required to sign the proposal.]

N/A

3. Provide an estimated annual budget for the proposed program or unit (see Appendices).

N/A

F. Relationship of the proposed unit to the institutional mission.
1. How will the proposed program or unit support OSU’s mission and goals?

N/A

2. Describe potential positive and negative impact of the proposed change on the program(s) or unit(s) involved. Identify other OSU programs or units which may be affected, and describe the potential positive and negative impact on their mission and activities.

There will be no impact on any other OSU programs or units due to this termination.

G. Long-range goals and plans for the unit (including a statement as to anticipated funding sources for any projected growth in funding needs). N/A

H. Relationship of the proposed unit to programs at other institutions in the state.

1. What is the current relationship of the proposed program or unit to OUS and other higher education institutions in the state? Describe how this relationship might be altered based on the proposed change.

There is no relationship between this graduate certificate program and any other program or unit within OUS or other higher education institution in the state. Consequently, there will be no relationships which will be altered by this proposed termination.

2. Describe how the proposed change will affect other constituencies outside of OUS.

There will be no affect on any other constituencies outside the OUS.

I. If the program is professionally accredited, identify the accrediting body and discuss how the proposed change may affect accreditation. N/A
Proposal Title: Termination of TESOL Graduate Certificate
Institution: Oregon State University
Proposing College: College of Education
Proposing Dept.: Adult Education and Higher Education Leadership
Proposal Number: 82015
Date: October 3, 2011
Effective Date: Winter Term 2012

No Letters of Support are required for this termination as there are no other institutions, colleges, departments or programs that will be impacted by this termination.