Materials linked from the July 28, 2011 Curriculum Council Agenda.

Oregon State University

Review Process for Ecampus Proposals

Programs:

A. Review by the Curriculum Council and Office of Academic Programs should take place for all online Ecampus program proposals. The review process should entail the following;
   1. Ecampus reviews a program proposal first to decide if Ecampus should offer it online. (This is part of the Ecampus intake review process. Ecampus evaluates a potential program based on the following criteria: does the subject lend itself to online learning; is there market need; what is the cost to develop; and does the program have financial sustainability over time?)
   2. If Ecampus approves the program, the proposal is forwarded to the Office of Academic Programs for review of program requirements to determine equivalency with the campus-based program.

B. If the online program is the exact same program as the one offered on either the OSU Main Campus or the OSU Cascades campus, no Curriculum Council (or Graduate Council, if applicable) review is required since the program has already been reviewed and approved for on-campus delivery. The Office of Academic Programs will submit the proposal to the Curriculum Council Chair (Graduate Council Chair, if applicable) for consideration as an informational item at the next scheduled meeting.

C. If the online program has the same list of electives, but fewer choices than the on-campus counterpart, no Curriculum Council (Graduate Council) review is needed because it has already been reviewed and approved.

D. If there are differences between the existing campus-based program and the proposed Ecampus program, the Office of Academic Programs forwards the program proposal to the Curriculum Council for review (and the Graduate Council, if the proposal is at the graduate level).
   1. Curriculum Council (and Graduate Council) reviews the proposal and suggests any needed changes/clarifications.
   2. The Office of Academic Programs notifies the proposer and the academic unit of modifications needed and/or of approval.

E. In addition to entry into the Curriculum Council Minutes, the Curriculum Council approval is recorded in the Curriculum Proposal System (CPS) by the Office of Academic Programs, thereby triggering updates to Banner and the admissions forms which enable the Ecampus version of the program.

F. The Office of Academic Programs will maintain a list of all approved Ecampus delivered programs (degrees, certificates, options, and minors). Ecampus programs will be placed on the Office of Academic Programs home web page.

Courses:

A. Ecampus will continue to not fund or develop any course that has not been approved through the CPS Category II process. When a course proposal comes to Ecampus that has not been approved by the Curriculum Council, Ecampus will have the proposer submit the course through the regular Category II review process and will review the course only after it is approved.

B. Ecampus will consider course proposals for online delivery if the course already appears in the online OSU Catalog.
1. Ecampus will not send course proposals for additional curricular review because they have already been reviewed and approved.
2. Ecampus will copy the Curriculum Coordinator in the Office of Academic Programs on the approved course proposals.
3. The Curriculum Coordinator will facilitate implementation of course schedule-type coding by submitting an expedited Category II proposal through the CPS.

Approved by the Office of Academic Programs on July xx, 2011 and by Curriculum Council on (TBD).