To: Faculty Senate Executive Committee

From: Academic Advising Council

Date: February 8, 2012

Re: Call for Action to Correct Errors in Student Records

Over at least the past 4 quarters, transcript processing in the Office of Admissions has resulted in substantial errors in the application of OSU Academic Regulation [number] (the course repeat policy) to a large number of individual student records. As a result of improper coding of repeated courses, OSU’s official system of student records has posted inaccurate units earned toward graduation and erroneous student GPAs. Recently Enrollment Management has corrected these errors for students who have applied to register in the current quarter. However, we feel that progress to date in correcting errors and notifying students of changes to their records has been insufficient, causing delays in graduation, extra cost to students, and undue stress for students and college advising staff alike. We call upon the university to ensure that Enrollment Management has the proper resources to:

1) Identify all current students who currently have erroneous coding of repeat courses in their records
2) Notify colleges of student with errors
3) Correct all errors
4) Notify students of the errors and corrections.

These actions should be completed no later than June 15, 2012.