APPENDIX B:

Academic Advising Council

STANDING RULES

The Academic Advising Council furnishes support and information to those units on campus that provide academic advising for undergraduate students and makes policy and procedure recommendations to the Faculty Senate for consideration.

The Council shall be composed of a Head Advisor or designated representative from each academic college and one or more representatives from each service unit involved in advising undergraduate students, and a student representative. Each of the academic colleges and the service units represented shall have one vote on the council. A change in the Standing Rules is required to add or delete a voting member.

The Chair and Secretary shall be chosen by the Council in a manner to be determined by that body.

The immediate past chair of AAC shall participate on the Faculty Recognition and Awards Committee in selecting the recipient of the Dar Reese Excellence in Advising and the OSU Academic Advising Award and shall be a liaison member of the Curriculum Council. The following year, this individual shall be a representative to the Academic Affairs Council. In the event that the individual cannot fulfill his or her duties, the AAC chair will appoint a replacement.

AAC MEMBERSHIP (voting members, limited to one (1) vote/unit):
Head Advisors: Includes each of the academic colleges that advise undergraduate students, as well as University Honors College, University Exploratory Studies, and the Cascades Campus:

- College of Agricultural Sciences
- College of Business
- College of Education
- College of Engineering
- College of Forestry
- College of Health and Human Sciences
- College of Liberal Arts
- College of Pharmacy
- College of Science
- Cascades Campus
- University Honors College
- University Exploratory Studies Program
One vote representing each of the following service units involved in advising (or providing support for advising). One or more representatives may attend.

- Academic Success and Engagement
- Academic Planning and Assessment
- International Programs
- Enrollment Management
- Intercultural Student Services
- Office of the Dean of Student Life
- OSU Extended Campus
- Student Representative

Non-voting members: The non-voting membership of the AAC consists of units whose work supports academic advising, but whose mission, goals, or responsibilities largely lie outside of academic advising. Non-voting members are listed in the AAC Guidelines, and a vote of the Council to change the Guidelines is required for a unit to become a non-voting member.

(02/09)