Viewing NOLIJ Documents in Web for Advisors

Anyone that has access to the Faculty & Advisor tab in Web for Advisors can view admission documents. Documents can be viewed from both the Advising Worksheet and New Student Profile.

- Go to the Oregon State University home page http://oregonstate.edu > Faculty & Staff > Employee Online Services
- Login to Web for Advisors
- Click on ‘Faculty & Advisor’
- Click on ‘Advisor Menu’
- Click on either ‘Advising Worksheet’ or ‘New Student Profile’
- Select a term
- Enter Student ID or Name
- Click on ‘NOLIJ Documents’

A window will open with a list of documents that are viewable for the specific student.

- Click on the document(s) you wish to view.

When viewing documents you may see annotations or notes on the transcripts. The annotations or notes were done by the Office of Admissions during the evaluation process.

Browser Viewing Tool Requirements

If you are using Internet Explorer 8:
Use Microsoft Office Document Imaging to open documents.

If you are using Mozilla Firefox:
Use Adobe Reader to open ‘APP’ documents.
Use TIFImage.Document to open the ‘CT, HSTP, or HSTF’ documents.

Key to Documents:
- App Admission Application
- CT College Transcript
- HST7 7th Semester High School Transcript
- HSTF Final High School Transcript
- HSTP Partial High School Transcript
- The six-digit number listed after CT, HST7, HSTF, or HSTP represents the FICE or CEEB code for that specific school.