New Student Programs & Family Outreach is seeking to employ qualified, currently enrolled undergraduate students who are enthusiastic, hard-working and committed to assisting prospective and/or incoming students and their families through OSU’s START program. START is the summer advising and registration program for incoming students and their families. START leaders will take away new skills and experiences that will open doors and aid them in future careers and opportunities.

Qualifications:
- Ability to work in a fast-paced environment in a high profile position.
- Excel as a team player while maintaining a high energy level, enthusiasm and stamina when working long days.
- Possess familiarity with OSU resources and services.
- Ability to facilitate small and large group discussions and activities.
- Possess high level of maturity and an ability to use independent judgment.
- Desire to make a difference in the lives of new students and their families.
- Exhibit leadership, initiative, dependability, discipline and self-confidence.
- Be ready to take leadership and communication skills to the next level.
- Current undergraduate student, planning to continue in fall term 2016.
- Must be an undergraduate degree-seeking student in good academic standing at time of application and throughout employment.
- Committed to attending all START programs and trainings.

START Leader Information Sessions
New Student Programs will hold 30-minute information sessions to give you an opportunity to learn more about the position and answer questions you may have. Attendance at one of the following sessions is strongly encouraged, but not required.

Wednesday, January 13
1:00 p.m.  Memorial Union 208

Friday, January 22
10:00 a.m.  Memorial Union 208

Tuesday, January 26
3:00 p.m.  Memorial Union 208

Applications are due Monday,
February 1, 2016, by 5 p.m.
Please submit completed application ONLINE.
Applications can be found at
oregonstate.edu/newstudents
**Position Terms and Conditions**

**Length of Position**
Candidates are considered START staff members effective the date of selection through the last START session. START sessions run June through August. Additionally, there will be opportunities to work outside of START sessions that will be offered but not required. All dates and times are given to the best of our knowledge and may change depending on finalization of the university calendar and START planning.

**Required Training**
All START leaders are expected to attend the following training dates:
- START Leader Training Class - Spring Quarter 2016 on Tuesdays from 4:00-6:00 p.m. CRN will be given in hire letter.
- START Leader Retreat on April 8-9, 2016 - details will be given at a later date.
- Summer Training will be June 15-17 & 20-21, 2016

**Responsibilities**
- Attend and actively participate in all first-year START programs - dates below (no exceptions)
- Assist with the START follow-up phone call campaign
- Assist with the implementation of first-year student advising and registration programs
- Demonstrate team leadership, responsibility and effective communication skills
- Facilitate small and large group meetings and presentations
- Demonstrate sensitivity to diverse populations
- Provide excellent customer service to new students and family members by communicating accurate information
- Assist new students in developing peer relationships, academic effectiveness and personal adjustment to OSU through small and large group discussions, individual advisement and positive interactions

**Remuneration/Compensation**
Each START leader will be paid $9.25 per hour. This will result in approximately $2000.00 paid for all required START sessions and training. START leader pay will begin with summer training on June 15, 2016. START leaders are not paid for time in class or the retreat. There will be opportunity to work additional hours to earn extra pay.

**START 2016 Dates**
**First-Year Sessions:**
- June 23-24, 2016
- June 27-28, 2016
- July 7-8, 2016
- July 10-11, 2016
- July 14-15, 2016
- July 18-19, 2016
- July 21-22, 2016
- July 25-26, 2016
- August 22-23, 2016

**Summer Classes**
While you may take summer classes and work with START simultaneously, you are required to be at ALL START training and START sessions regardless of your class schedule.

**Summer Housing**
You will be required to spend at least one night in the residence hall during one of the START sessions; you will sign up for this one night during class. Summer housing is not provided by New Student Programs & Family Outreach throughout the summer or training. You must secure your own summer housing.

This document will be made available in an accessible format upon request. Please call New Student Programs & Family Outreach at 541-737-7627.