

Reservation Form

I am interested in receiving information on reserving a room(s) at The LaSells Stewart Center.

*Name: _____

Organization/Department: _____

Affiliation/Status: Private/For-Profit Non-Profit/Government OSU

Address: _____

City/St/Zip: _____

*Email: _____

* Daytime Phone: _____ - _____ - _____

*Name of Event (to be promoted as): _____

*Date(s) of Event: 1st choice (mm/dd/yy): _____/_____/_____

2nd choice (mm/dd/yy): _____/_____/_____

Time Event to Start: _____ AM Expected End Time: _____ AM

*Expected Attendance: _____

Type of Meeting: Lecture Conference Meeting Other

Type of Facility: Austin Auditorium (1200 seat capacity)

Construction & Engineering Hall (200 seat capacity)

Conference Room(s) (84 seat capacity)

Boardroom (28 seat capacity)

Entire Center (2 auditoriums, 6 conference rooms)

Additional Information: _____

* Required Fields