

**OSU Equipment Inventory  
FIXED ASSETS TRANSFER FORM**

REV 9/97

**Orgn**     
  **Sub-Org Only**     
  **Locn Only**

**Transfer From**

**Transfer To**

	(9) Asset Tag #	(6) Orgn	(2) Sub-Org	(6) Locn	(6) Orgn	(2) Sub-Org	(6) Locn	Reason for Transfer
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

TEXT COMMENTS: \_\_\_\_\_

Requestor: \_\_\_\_\_

Receiver: \_\_\_\_\_

Property \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Mgmt: \_\_\_\_\_