The regular monthly meeting of the Faculty Senate was called to order by President Jeff Hale on November 10, 2005 at 3:03 PM in the LaSells Stewart Center.

Meeting Summary

- Action Items: Apportionment Table, Slate of Candidate, Bylaws Revisions and Ballot Counting Committee [Motion 05-607-01 through 05]
- New Business: None

ACTION ITEMS

Approval of the 2006 Apportionment Table

The 2006 Faculty Senate Apportionment Table (consisting of OSU FTE in the ranks of Instructor and above, including Professional Faculty and Faculty Research Assistants and Associates) was presented for approval. The 2006 Apportionment Table was approved by voice vote with no discussion or dissenting votes, motion 05-607-01.

Slate of Candidates

Tony Wilcox, Bylaws and Nominations Committee member, presented for approval the Slate of Candidates: Senate President-Elect – Carol Mallory-Smith and Mike Quinn; Interinstitutional Faculty Senate (IFS) Senator – Kate Hunter-Zaworski and Angelo Gomez; and Executive Committee (EC) members – John Bolte, Moira Dempsey, Robert Iltis, Lani Roberts, Terryl Ross and Jo Tynon. Nominations were declared closed with no nominees from the floor.

Proposed Bylaws Revisions

Tony Wilcox, Bylaws and Nominations Committee member, presented for approval the below proposed Bylaws revisions. The proposed revisions related mainly to electronic voting for the election of president-elect, IFS Senators, and Faculty Senators, as well as some housekeeping revisions. The strike-through sections indicate proposed deletions; the gray shaded sections indicate proposed additions and the yellow shaded sections indicate friendly amendments from the floor.

ARTICLE V: MEMBER NOMINATIONS AND ELECTIONS

Sec. 3. Nominations Procedure: There shall be at least two nominees for each membership position to be filled. Nominations shall be by written, secret ballot. Nominations shall be conducted by Campus Mail or in a meeting of the group about to elect a member of the Faculty Senate in a manner to be designated by the Executive Committee during the Fall term immediately following the meeting in which the Apportionment Table is approved by the Senate. Each of the following apportionment
groups, together with the incumbent elected representatives of the group, shall coordinate the nominations with the Faculty Senate Office: The Dean or Director, or someone appointed by that officer, for the college units; the Associate Vice Provost for Academic Affairs and International Programs, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the nominations. The the Vice Provost for Student Affairs, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the nominations for the Student Affairs apportionment group. The the OSU Extension Association Service, or someone appointed by that Association unit, shall conduct the nominations for the off-campus Extension Faculty; . The and the University Librarian, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the nominations for the Library apportionment group.

Those conducting nominations shall: (a) provide faculty with an opportunity to decline to have their name on the ballot; (b) make public the list of Faculty members eligible for election and willing to serve; (c) request that each eligible Faculty member make one nomination for the cast one vote per vacant position; and (d) count/verify the ballots/results and publish the names of the nominees.

Sec. 4. Election Procedure. Election shall take place during the Fall term immediately following the nominations ballot the meeting in which the Apportionment Table is approved by the Senate. Election ballots shall be counted and election results made public within one week after the list of nominees has been made available.

Election shall be by written, secret ballot and shall be conducted through the mail or in a meeting of the group about to elect a member of the Faculty Senate. Each of the following apportionment groups, together with the incumbent elected representatives of the group, shall coordinate the elections with the Faculty Senate Office: The Dean or Director, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the election for the college units; the the Associate Vice Provost for Academic Affairs and International Programs, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the election for the Associated Faculty; . The Vice Provost for Student Affairs, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the election for the Student Affairs apportionment group; . The the OSU Extension Association Service, or someone appointed by that Association unit, shall conduct the election for the off-campus Extension Faculty; . The and the University Librarian, or someone appointed by that officer, together with incumbent elected representatives of the group, shall conduct the election for the Library apportionment group.

Those conducting elections shall: (a) request that each eligible Faculty member cast one vote for the position to be filled; (b) count/verify the ballots/results, notify the
persons who have been elected, and immediately forward the names and contact information of the individuals so elected to the Faculty Senate Office.

Voting is to be conducted with a written or electronic ballot in a manner that is accessible to all who are eligible to vote, and is secure and confidential. In instances of electronic voting, the Executive Committee must approve the method.

Sec. 6. Publication. As soon as practicable after the elections have been completed, the staff of the Faculty Senate Office shall post on the Faculty Senate website and forward for publication in a university newsletter, OSU This Week, the names of newly-elected members and the groups they represent.

ARTICLE VI: OFFICERS
Sec. 2. Duties.
Senate President-Elect:
Shall represent the Senate and Faculty in the absence of the Senate President or by request of that officer. Shall preside at meetings of the Faculty Senate and the Executive Committee in the absence of the Senate President upon request. Shall, with the Senate President and the Executive Committee, establish agenda for meetings of the Faculty Senate. Shall serve as Chair of University Day. Shall serve as Chair of each "Faculty Forum" session, unless this duty is otherwise delegated. Shall be sufficiently involved in the workings of the Senate to prepare adequately for future duties as President.

Sec. 3. Election Procedures for Senate President-Elect.
Each nominee shall be or shall have served as a Senator. The Committee shall report to the regular November meeting of the Faculty Senate. Additional nominations may be made from the floor, but the individual nominated must have previously agreed to serve if elected, and the nominations shall be closed. The Faculty Senate Office shall publish the names of the nominees on the Faculty Senate website and in a university newsletter, OSU This Week, no later than the third week of November.

Election shall be by mail ballot in the month of November occur in a manner designated by the Executive Committee, which shall report the election results at the regular December meeting. during the Fall term immediately following the meeting in which the Apportionment Table is approved by the Senate. Voting is to be conducted with a written or electronic ballot in a manner that is accessible to all who are eligible to vote, and is secure and confidential. In instances of electronic voting, the Executive Committee must approve the method. The nominee receiving the highest number of votes shall be elected, and the election results shall be reported at the regular December meeting. Tie votes shall be resolved by mail ballot in a run-off election in a manner to be designated by the Executive Committee. All persons eligible to vote in Faculty Senate elections shall be eligible to vote for a Senate President-Elect. A method for absentee voting shall be designated by the Executive Committee.

Sec. 4. Term of Office, Released Time, and Vacancies.
Voting on motions to recall the President or President-Elect shall be by written ballot occur in a manner to be designated by the Executive Committee.

ARTICLE VIII: INTERINSTITUTIONAL FACULTY SENATE
Sec. 3. Election Procedures for IFS Senators.
The Committee shall report to the regular November meeting of the Faculty Senate. Additional nominations for IFS Senator may be made from the floor, but the individual nominated must have previously agreed to serve if elected, and the nominations shall be closed. The Faculty Senate Office shall publish the names of the nominees on the Faculty Senate website and in the Staff Newsletter, OSU This Week, a university newsletter no later than the third week of November.

Election shall be by mail ballot in the month of November occur in a manner designated by the Executive Committee, which shall report the election results at the regular December meeting, during the Fall term immediately following the meeting in which the Apportionment Table is approved by the Senate. Voting is to be conducted with a written or electronic ballot in a manner that is accessible to all who are eligible to vote, and is secure and confidential. In instances of electronic voting, the Executive Committee must approve the method. The nominee receiving the highest number of votes shall be elected and the election results shall be reported at the regular December meeting. Tie votes shall be resolved by mail ballot in a run-off election in a manner to be designated by the Executive Committee. All persons eligible to vote in Faculty Senate elections shall be eligible to vote for the IFS Senator.

The following friendly amendments were offered from the floor to correct titles: OSU Extension Association – change to “OSU Extension Service” and where “Association” appears by itself, change to “unit”; Associate Provost for Academic Affairs – change to Vice Provost for Academic Affairs and International Education.

Wilcox noted that an additional change was originally included referring to multiple IFS vacancies but was not brought forward for approval since additional changes to that particular section and all applicable IFS changes will be requested at one time.

Following a written ballot, the results were announced:

Article V, Sec. 3, 4 and 6 (The motion was to accept housekeeping revisions, as well as those revisions that would allow electronic voting for Member Nominations and Elections.) – passed 59 to 1; motion 05-607-02.

Article VI, Sec. 2 (The motion was to delete the reference to the president-elect serving as chair of University Day.) – passed 59 to 1; motion 05-607-03.

Article VI, Sec. 3 and 4 (The motion was to accept housekeeping revisions, as well as those revisions that would allow electronic voting for officers.) – passed 60-0; motion 05-607-04.
Article VIII, Sec. 3 - 4 (The motion was to accept housekeeping revisions, as well as those revisions that would allow electronic voting for Interinstitutional Faculty Senate.) – passed 60-0; motion 05-607-05.

Ballot Counting Committee

President Hale called for volunteers (three primary and three alternates) to assist with the ballot counting/verification for the President-Elect and IFS candidates. The following volunteered to assist on December 7 from 10:00-noon: Kris Winter, Milo Clausen, Michael Beach, Anne Gillies, Paulette Ratchford, and Keith Levien.

INFORMATION ITEMS

1039-Hour Appointments - Retired Faculty Senators whose terms extend beyond December 31, 2005, but whose 1039-hour appointments terminate fall term, are no longer eligible to serve as a Senator. If you fall into this category, please contact the Faculty Senate Office at 737-4344 so a replacement can be appointed to complete the remainder of your term.

Faculty whose Senate committee/council terms extend beyond December 31, 2005, but whose 1039-hour appointments terminate fall term, are no longer eligible to continue serving. If you are not filling a specified emeritus/retired position on the committee/council on which you serve, or if you are unsure, please contact the Faculty Senate Office so a determination may be made and/or a replacement identified.

Faculty Senate Meeting Dates - Since the second Thursday in December in both 2006 and 2007 falls the week after finals, the Faculty Senate meeting dates have been changed to December 7, 2006 and December 6, 2007.

DIALOG WITH THE PROVOST

Provost Randhawa’s report included the following: Communications - Randhawa asked how best to keep the Faculty Senate, as well as faculty and staff, informed and involved in issues, such as budgets. Suggestions included:

- Sending out a concise message once each week, invite input and have the comments synthesized and published. Requests should be related to issues on which the Provost would actually appreciate input – don’t make it pro forma.
- Holding open forums for issues such as budget rebasing.
- The messages should be concise, have links related to the issue and that forums be scheduled ahead of time. The next message should summarize the feedback from the previous message.
- Randhawa noted that he had received a suggestion for Senators to utilize Faculty Senate caucuses and interact more with faculty within the unit.
- Develop a focus-group model where faculty are selected and compensated for their time; it was felt that this approach may provide broader input.
Senator Wilcox, Health and Human Sciences, noted that faculty were never advised of the feedback related to the task force on athletics that occurred during the summer. Randhawa indicated he would distribute to the university community the link related to this task force. There were three recommendations:

1) The leadership of the unit needed to change and, rather than reporting to the Athletic Director, the unit should report to Academic Affairs.
2) Since the programs offered for student-athletes are somewhat disconnected, a suite of programs that focuses on advising and other academic services needs to be created.
3) Communication needs to be strengthened between athletics and the rest of the University.

Mike Oriard agreed to serve as interim director of the unit, and the existing directors will be reassigned by the end of the year. A nationwide search has begun for a new director, who will report to Becky Johnson. Vice Provost Roper, Vice Provost Johnson and Kelvin Koong, Faculty Athletics Representative, have been leading the effort to develop an academic suite of programs in conjunction with the Academic Success Center, Academic Advising Council and other entities. Randhawa expressed the hope that this model can be used in other units where students are at risk.

Hale noted that the job description for the director was changed to reflect COIA requirements, one of which is that the director must have a master’s degree.

Budget Rebasing Findings and Observations – Randhawa explained that rebasing is not a budget model; it is a one-time assessment to determine whether the base budget allocations to units are in alignment with the revenue being generated by the unit. He summarized the process to this point and noted the information would be made available to everyone:

- Two years of analysis have been completed – for FY 2003-04 and FY 2004-05.
- Different spending patterns in the two years are due mainly to the timing of expenses and to one-time expenses.
- Four academic units generate positive revenues in excess of expenses and subsidize other units across the university: Business, Health and Human Sciences, Liberal Arts and Science.
- Discussions are continuing for redirection of Education and General (E&G) Funds support for Athletics and the Foundation.
- There is an agreement with Bob DeCarolis to reduce athletic support for next fiscal year from $4 million to $2.5 million and talks to further reduce the support are continuing.

Next steps:

- Complete analysis of auxiliary and state-wide service programs.
- Complete assessment of budgets for academic support services.
- Make decisions regarding the magnitude and timing of budget changes by end of winter 2006, including strategies and revenue generation.

Senator Wilcox questioned what was meant by ‘rebasing is not a budget model?’ Randhawa responded that rebasing helps to determine one-time budget changes and
will assist in determining how to distribute revenue in future years. The outcome is that base budgets are established for units. Randhawa felt that base budgets should be reviewed every three years.

Randhawa noted that, by November 14, this year’s budget distribution by college will be on the web. In response to Senator Levien, Engineering, Randhawa stated there was no reason not to have the methodology on the web.

Randhawa stated the need to look at developing a long-term revenue generation model for the university and he would appreciate receiving input from faculty. All revenue streams coming in to the university are being reviewed.

**DIALOG WITH THE FACULTY SENATE PRESIDENT**

President Hale urged Senators to take advantage of the senatorial caucuses available to them and to communicate with the Executive Committee as issues arise.

He recognizes there is some consternation and concern regarding the self-funded salary increases. There are a number of short-term strategies being considered, including: reducing course selections, eliminating small enrollment sections, operating in deficit for some units, suspending searches, spending carry-forward and reserve funds, restricting course access, and decreasing funding going to places such as Athletics. He noted that strategies employed may create short-term consequences, including: potential erosion of access to Baccalaureate Core classes, concern over reduction of courses or services to majors, concern over substitution of instructors or GTA’s and having to use tenured faculty to teach lower division courses to a greater extent, and opportunity costs when courses needed at the University must be changed or diminished which then requires more money to be spent to rebuild or replace the courses in the future. Hope for long-term solutions include: new fee structures; new tuition guidelines; expanded opportunities to work with community colleges to serve needs; rebasing the budget offers some opportunities for some colleges; and discussions being held nationwide of state-supported universities moving to a more private university model with high tuition, but also high scholarships and financial aid. Every possible option is being considered. He urged Senators to communicate their ideas to assist in addressing these issues.

Senator Coblentz, Agricultural Sciences, clarified that Athletics made the decision to do with less E&G funding. Hale noted that the University was there when Athletics needed support and Athletics is now there for the University.

**NEW BUSINESS**

There was no new business.

**ROLL CALL**

*Members Present:*
Associated Faculty: Arthenayake, R. Armas for Barr, Dempsey, Eklund, Elmshaeuser, Gillies, Hughes, J. Davis for Miles, Ratchford, Rosenberg, Ross, Templeton, Yahnke.
Education: Pehrsson, White.
Engineering: Bose, Levien, Lundy, McVicker, Pence, Quinn.
Extension: Filley.
Forestry: Admiral, Clauson, Doescher, Erickson, D. Zahler for Reuter, Tynon.
Health & Human Sciences: Asbell, Bowman, Cluskey, Grobe, Ho, Widrick, Wilcox.
Library: McMillen
Oceanic & Atmospheric Sciences: None present.
Pharmacy: Muhmad.
ROTC: None present.
Science: Barofsky, Matzke, McCune, McLeod, Spatafora.
Student Affairs: Bentley-Townlin, Empey, Etherton, Hoogesteger, Tsuneyoshi, Winter.
Veterinary Medicine: Bird, Jennings

Members Absent:
Associated Faculty: Beach, Christie, Corbett, Dorbolo, Landis, Perrone, Sheffield.
Business: Coakley, Wong.
Education: No absences.
Extension: Bondi, Butler, Carr, Hathaway.
Forestry: Puettman.
Health & Human Sciences: Harter.
Liberal Arts: Carson, Farber, Folts, Henderson, Kingston, Lunch, Melton, Oriard, Shaw.
Library: No absences.
Oceanic & Atmospheric Sciences: Benoit-Bird, Duncan, Levine, Prahl, Torres, Wheatcroft.
Pharmacy: Ishmael.
ROTC: Klink.
Science: Brown, Evans, Giebultowicz, Grunder, Ho, Horne, Jansen, Jones, Kimerling, Lee, Mason, Parks, Remcho, Ruben, Smythe, Taylor.
Student Affairs: Schwab.
Veterinary Medicine: No absences.

Guests Present:
B. Becker.

Faculty Senate Officers, Ex-officios and Staff:
J. Hale, Senate President; M. Beachley, Parliamentarian; Ex-officios: S. Randhawa, J. Trujillo; and V. Nunnemaker, Senate Staff.

The meeting was adjourned at 4:21 PM.

Respectfully submitted:
Vickie Nunnemaker
Faculty Senate Staff