

The 2011 OSU Clery Act Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

The logo for Oregon State University, featuring the text "Oregon State" in a large, white, sans-serif font above the word "UNIVERSITY" in a smaller, white, sans-serif font. The text is set against a solid orange background that has a folded corner effect at the bottom left and bottom right.

Oregon State
UNIVERSITY

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Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act) requires that post-secondary schools participating in Title IV student financial aid programs publish a statistical report of crimes occurring on or near the institution's campus and provide information about security policies, procedures and programs. The intent of the report is to inform you of the extent of reported crimes occurring in the previous calendar year. Data is collected from a variety of sources including local law enforcement and University departments such as the Department of Public Safety, the Dean of Student's Office, University Housing and Dining Services, University Athletics and Counseling and Psychological Services.

The report also includes data from two years prior to the most recent year. In the case of this particular report you will see data for calendar years 2008, 2007 and 2006.

This report is prepared annually in compliance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Recent amendments to the law mandate that schools receiving financial aid (Title IV) monies must also report specific information about fire safety issues on their campuses. Printed copies of the **Fire Safety Report** may be obtained at the Department of Public Safety, 200 Cascade Hall, 601 SW 17th St., Corvallis, Oregon. You may request a copy by phone by calling 541-737-3010. They may also be obtained at the following web site:

<http://oregonstate.edu/dept/security/sites/default/files/2011FireSafety.pdf>

Additional copies of the **Annual Security Report** may also be obtained at that location or at the following web site:

<http://oregonstate.edu/dept/security/sites/default/files/2011Clery.pdf>

Crime Statistics - Reportable Areas

The information is divided into groups based upon the type of crime being reported and the areas where the incident occurred. For example, the main OSU campus is divided as follows:

1. **On campus** - this includes
 - a. All buildings, facilities, streets, parks and other areas; but not residence halls
 - b. Residence Halls
 - c. A combined total for all on-campus locations and residence halls
2. **Non-Campus** – This area includes buildings, facilities, research forests, farms, ranches, etc. that are near campus and are either owned or controlled by the University, such as fraternities, sororities, cooperative housing facilities, rented classrooms and other administrative facilities that are used for student activities.

3. Public Property – This area can be described as public streets that run through the campus, or form the border of campus. If portions of the bordering streets were not accessible because of a fence or other obstruction, then those portions would not be included in the annual report. OSU does not have any obstructions that would exclude a portion of its bordering streets from inclusion in the annual report.

The far right column of the statistical report shows an overall total for each crime. This column sums the number of reported incidents for each of the three zones listed above.

Hierarchy Rule

When we examine incidents to determine if they should be included in the annual report, a portion of the Clery Act called the Hierarchy Rule comes into effect. Occasionally, a person who is arrested may have committed more than a single offense. The Hierarchy Rule requires in this situation that we count the offense which is of the most serious nature and not count an offense of lesser significance. For example, if a person committed in the course of a single act, a burglary and a murder, then only the murder would be counted. An exception to this rule exists for hate crimes. If a person commits any reportable offense and while doing this also commits a hate crime, then both incidents will be reported.

Reportable Crimes

The Clery Act requires that participating schools collect data on a specific list of crimes. These crimes are listed here; however a more thorough description of each crime is give at the end of this document. You will also notice a column beside each of the crimes that indicates how the numbers are to be tallied.

<u>Crime</u>	<u>Number of</u>
Homicide and non-negligent manslaughter	Victims
Negligent manslaughter	Victims
Forcible sex offenses	Victims
Non-forcible sex offenses	Victims
Robbery	Incidents
Aggravated assault	Victims
Burglary	Incidents
Motor vehicle theft	Vehicles
Arson	Incidents
Hate crimes	Victims
Liquor, drug and weapon law offenses	Arrests

In the case of liquor, drug and weapon offenses the numbers are tallied in two groups. The first set of numbers is for those individuals who were arrested and the second is for those who received University disciplinary sanctions alone. This is not a distinction between breaking the law and not breaking the law, the numbers in both groups are the result of a violation of the law.

Rather it is an attempt to reflect the actual impact of liquor, drug and weapon violations occurring in the campus community even when the incident does not result in an arrest. Although a peace officer or the district attorney may choose not to prosecute an individual for one of these offenses because there is insufficient evidence to reach a conviction, the University may still sanction the individual because the standard for a conviction in a civil proceeding is less than what is required for convictions in criminal proceedings.

Excluded Crimes

In some cases an incident that is reported as a crime may not be included in the annual report. Each of the following five standards must be met for an incident to be included in the annual report:

- 1. Reported to the Proper Authorities** – The incident must be reported to law enforcement or a person who, according to the Clery Act, is defined as a Campus Security Authority. A person designated as a Campus security authority does not only mean a person employed by the University security department. The term is applied to any person who works for the University in a paid or volunteer status and has significant responsibility for student activities. For example, professors, student advisors, resident assistants, coaches for University Athletics and persons who perform security functions at campus recreational facilities. If you are someone whom a student reasonably believes that he or she can report a crime to and expect that the matter will be addressed directly through your intervention or that you will contact law enforcement for a response, then you are campus security authority.
- 2. Listed Crimes** – The crime must be one of those listed in the Clery Act as a reportable crime. (See the list above)
- 3. Reportable Area** – The crime must have occurred in one of the reportable areas. Every reportable crime occurring within the boundaries of campus is in a reportable area. The two remaining areas are a little more difficult to define. Perimeter streets are described in the following way: “Sidewalk – Street – Sidewalk”. This means that a reportable crime occurring on the sidewalk on either side of a perimeter street is reportable as are incidents occurring in the street. But an incident occurring in a building (a privately owned store) on the distant side of a perimeter street would not be included. Unfortunately, most law enforcement agencies do not distinguish where a crime occurs with this degree of detail. Crimes are usually located by street and house numbers. With regard to Non-Campus Buildings, such as fraternities and sororities, crimes occurring in those buildings or on the property of that location are reportable. Incidents occurring on the sidewalk or on streets in front of that building would not be included.
- 4. Made in Good Faith** – For an incident to be included there must be a determination that the report is made in good faith. Supporting evidence makes this determination easy, but such evidence is not always available. In such a case the credibility of the person making the report is considered. When the incident is reported to us through a law enforcement agency, we assume that this determination has already been made.

5. **Not Unfounded** – If in the case of a particular incident, law enforcement determines that the incident could not have occurred or did not occur, i.e., a false report, the crime would not be included in the annual report.

Security Policies, Procedures and Programs

In this report you will find information about security policies, how to report crimes, the jurisdiction and arrest authority of campus law enforcement and security personnel and information about many campus educational programs. These documents, which come from many different University departments, are gathered together here to assist you in your efforts to arrive at a more complete understanding of the campus climate as it relates to the issues of personal safety, crimes occurring on or near campus and the resources available to you as a student, faculty or staff member.

The collection of data and the evaluation of that data in the preparation of this report is a lengthy process involving many on-campus departments and off-campus agencies. Our purpose is to provide you with the information and the understanding you need to make an informed and reasoned decision about your personal safety as it relates to your time here at Oregon State University.

OSU is a wonderful place to learn, to work and to develop as an individual and as a part of a larger academic community. We hope that you will carefully consider the information contained in this report as you make decisions about your education or career here at OSU.

Crime Definitions

Homicide and non-negligent manslaughter – the willful killing of one human being by another

Negligent manslaughter – The killing of another person by gross negligence

Forcible sex offenses – Forcible is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. There are four types of forcible sex offenses:

- Forcible Rape
- Forcible Sodomy
- Sexual Assault with an Object
- Forcible Fondling

Non-forcible sex offenses – are incidents of unlawful, non-forcible sexual intercourse. Only two types of offenses are included in this definition:

- Incest
- Statutory Rape

Robbery – is the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault – is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

Burglary – is the unlawful entry of a structure to commit a felony or a theft.

Motor vehicle theft – is the theft or attempted theft of a motor vehicle.

Arson – is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another etc.

Hate crimes – any of the aforementioned offenses, and any other crime involving bodily injury reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Categories of bias are:

- Race
- Gender
- Religion
- Sexual Orientation
- Ethnicity / National Origin
- Disability

In addition to the standard list of Clery reportable crimes, the following crimes are classified as hate crimes when there is evidence that the offense was committed with bias against a protected class, as described above.

- Larceny-theft
- Simple assault
- Intimidation
- Destruction/damage/vandalism of property

Liquor, drug and weapon law offenses – Any violation of liquor, drug or weapon laws.

Driving Under the Influence of Intoxicants is not reportable because it is a driving crime and not a liquor crime unless the driver is also a minor or the means of intoxication is an illegal drug.

Crime statistics for calendar years 2008, 2009 and 2010

Crimes Reported at Oregon State University
for Calendar Year 2010

Total Crimes Reported for: All Reporting Agencies	OSJ Campus							Non-Campus			Public Property			Totals		
	2008		2009		2010		2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Offense Type (Includes Attempts)	Residence Halls	Other	Residence Halls	Other	Residence Halls	Other	Total on Campus									
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	2	10	2	2	7	2	9	3	1	1	1	0	0	16	5	10
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	1	0	0	0	1	1	1	2	0	1	1	0	3	3	1
Burglary	6	35	7	21	9	27	36	9	11	8	0	0	0	50	39	44
Motor Vehicle Theft	0	12	2	7	0	11	11	12	2	0	6	4	0	30	15	11
Arson	0	0	0	0	0	1	1	0	1	0	0	0	0	0	1	1
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations																
Arrests	59	276	99	198	111	177	288	12	9	2	99	69	85	446	375	375
Referrals	346	4	194	7	299	0	299	0	0	0	1	0	0	351	201	299
Drug Law Violations																
Arrests	48	38	49	22	45	21	66	4	0	0	22	12	12	112	83	78
Referrals	91	5	72	1	0	0	0	0	0	0	0	0	0	96	73	0
Weapon Law Violations																
Arrests	0	1	1	3	0	0	0	0	0	0	6	3	3	7	7	0
Referrals	0	0	8	0	1	0	1	0	0	0	0	0	0	0	8	1

Oregon State University received four Sexual Assault Forensic Examination kits during 2010 where the survivor chose not to be identified and provided no information about the incident. Consequently, these incidents are not included in the statistics of this report.

University Policies, Procedures and Programs

The following section of this report provides you with information about various security and safety related issues for people who live, study, work or visit Oregon State University.

Timely Warnings

Circumstances for which a warning will be issued

In the event that a situation arises, either on or off campus, that, in the judgment of the Station Commander of the University Patrol Office of the Oregon State Police or the Director of the Department of Public Safety of Oregon State University, constitutes an ongoing or continuing threat, a “timely warning” will be issued to the affected area of campus or to the entire campus as appropriate.

Office responsible for issuing the warning

Depending on the particular circumstances of the crime or emergency, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Public Safety, The University Patrol Office of the Oregon State Police, or the

University Office of News and Communication may make notification to the campus community through a variety of means. An Emergency Notification List is maintained by the Department of Public Safety. This list indicates the type of emergency, the persons or departments to be contacted and the means of that contact, i.e., emails or phone calls. When appropriate, printed notices may be posted at campus locations affected by the emergency. Additionally, emergent notification information will be forwarded to the Connect Ed-Blackboard Service Provider who will in turn broadcast information to students, faculty and staff who have signed up for this service. These messages will consist of text messages, email messages and voice messages to the campus community.

Manner in which the warning will be disseminated

Timely warnings may be issued through the college e-mail system to students, faculty, and staff, by hand bills posted at various campus locations, by telephone or other means that are appropriate for the situation. Persons who currently have an email account through OSU may register to receive emergency notifications by going to the web site alert.oregonstate.edu and answering a few questions. This service is free and will provide you with an email or voice mail message in the event that an emergency involving a risk of harm to persons or property occurs on the OSU campus.

Students, faculty, staff and visitors of Oregon State University are encouraged to immediately report crimes and other emergencies to the Department of Public Safety at 541-737-7000. Fires and medical emergencies should be reported to 9-1-1.

Disclosure of Crime Statistics

What is the purpose of the Annual Clery Report?

The Oregon State University Department of Public Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The full text of this report can be found on our web site at:

http://oregonstate.edu/dept/security/ccr_clery_act/statistics.php

This report communicates important information about issues of personal safety, the protection of your property, campus crime statistics and a wide range of related policies, procedures and programs here at OSU.

Who prepares this report?

This report is prepared by the OSU Department of Public Safety. The information is gathered from January 1 through December 31 of the previous three calendar years. The report is published on October 1 of the current year.

How is it prepared and who provides the crime statistics information?

Crime report information, student conduct referral information and policy, procedure and program information is gathered from the University Patrol Office of the Oregon State Police, the Corvallis Police Department, the Benton County Sheriff's Office, Newport Police Department, Oregon Liquor Control Commission and campus security authorities. This information is compiled into the finished report which includes crime and student conduct referral statistics, for the past three calendar years.

This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and remote sites, University Housing and Dining Services, the Department of Counseling and Psychological Services and the Office of Student Conduct and Community Standards. Each entity provides updated information on their educational efforts and programs to comply with the Act.

The Department of Counseling and Psychological Services staff informs their clients of the procedures to anonymously report crime to the Department of Public Safety, should they feel it is in the best interest of the client.

Each year, an e-mail notification is made to all enrolled students that identifies the web site to access this report. Faculty and staff receive similar e-mail notification. Copies of the report may also be obtained at the Department of Public Safety located in Cascade Hall, Room 200 at the south east corner of Washington Way and 17th St. on the OSU campus or by calling (541) 737-3010.

All prospective employees and students are informed of the existence of this report in the documentation they receive when making application to the University for employment or student status.

Reporting of Crimes or Emergencies

How can a report of crime or emergency be made?

All persons are strongly encouraged to accurately and promptly report all crimes or emergencies. Reports may be made in person, by phone or by using a Blue Light phone found in many locations around the OSU campus.

To whom should the report be made?

On campus crimes:

The University Patrol Office of the Oregon State Police at

(541) 737-3010 Non-emergencies

(541) 737-7000 Emergencies

On campus medical and fire emergencies:

Corvallis Fire Department	9-1-1
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Off campus crimes, fires, and medical emergencies:

Corvallis Police and Fire Departments	9-1-1
Benton County Sheriff's Office	9-1-1
Newport Police Department	9-1-1

Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the residential halls should be immediately reported to the Oregon State Police.

For off campus options you may report to the Corvallis Police or the Benton County Sheriff's Office depending upon the location where the crime occurred. The Oregon State Police, Corvallis Police and the Benton County Sheriff's Office have a mutual aid and working agreement. Each department augments the other within their jurisdictions during mutual investigations, arrests, and prosecutions. Representatives from the University Patrol Office of the Oregon State Police and the Department of Public Safety attend monthly meetings with local law enforcement agencies to exchange ideas and discuss problems which may be of concern for the University community.

Persons wishing to make a voluntary confidential report

Oregon State University does not have a process in place for you to make a confidential police report. Police reports are public records; consequently, your information may be disclosed even if you do not wish to proceed with prosecution. However, if you are the survivor of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making an anonymous report. The purpose of an anonymous report is to comply with your wish to keep your identity undisclosed and to gather data. With such information, the University can keep an accurate record of the number of criminal offenses occurring on or near campus. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Anonymous reporting of sexual assaults

You may make an anonymous report at the [Sexual Assault Support Services website](#) - Sexual Violence Incident Anonymous Report Form.

A final comment

It is important that official reports of crimes and emergencies be made immediately if the University is to meet its requirement to notify the campus of dangerous conditions or on-going criminal activities that present a risk of harm to persons or property at OSU.

Anonymous Reporting of Crimes of Sexual Violence

If you are the survivor of a crime of sexual violence and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making an anonymous report.

Incidents of Sexual Harassment or Sexual Violence

An anonymous report of a sexual assault or sexual harassment may be made at the [Sexual Assault and Support Services website](#). It is the university's obligation to take reasonable steps to eliminate sexual violence and harassment, prevent recurrence, and address the effects; however, the submission of an anonymous report does not obligate survivors to file a formal report with the university. In every instance, the university will seek to honor a survivor's desire to remain anonymous and/or refrain from pursuing formal action and will take reasonable steps to respond consistent with such requests, though the ability to respond may be limited.

If no identifying details are provided, the information obtained from the anonymous reporting form will be used to enhance understanding of our campus climate so that we may strengthen sexual violence response and prevention efforts, as well as for statistical purposes. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution. If identifying details are provided, in some circumstances (which are anticipated to be rare), the university may be unable to ensure anonymity as a result of obligations to pursue a more formal response.

Security and Access Policy

Security of and access to campus facilities, including campus residences

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all University facilities is by key, if issued, or by admittance via the Department of Public Safety. In the case of periods of extended closing, the University will admit only those persons with prior written approval to specific facilities.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all residence halls will be secured around the clock. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Education Hall, the Valley Library, and Langton Hall. In these cases, the facilities will be secured according to schedules developed by the department responsible for those facilities.

What actions are taken to maintain the security of campus facilities?

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed to be problematic will have security surveys conducted. This information shall be forwarded to the appropriate building manager for resolution. Administrators from the Dean's Office, Facilities Services, University Housing and Dining Services, or others with responsibility over specific areas of campus also review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Security concerns discovered by or report to the Department of Public Safety are reviewed daily and contact is made with building managers and other persons in authority to resolve them in a timely manner.

Security considerations used in the maintenance of campus facilities

Doors, windows, locks and other elements of the security system for an individual building receive maintenance on a priority basis. For example, maintenance for a broken window in a building with little or no valuable equipment may be deferred to a later time. However, a residence hall with a broken window that allows access to the building will be secured as soon as maintenance personnel can be summoned to the location.

Law Enforcement Authority – Oregon State Police / Campus Public Safety

The scope of authority for campus law enforcement and security

On the OSU campus law enforcement services are provided by the Oregon State Police. The OSU Department of Public Safety provided security services.

The troopers of the University Patrol Office of the Oregon State Police have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and throughout the State of Oregon. If minor offenses involving University rules and regulations are committed by a University student, the Oregon State Police may also refer the individual to the Office of Student Conduct and Community Standards.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the Oregon State Police, who will contact investigators from the Salem Patrol Office of the Oregon State Police and request assistance with these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the Benton County Circuit Court.

Oregon State Police personnel work closely with local, state and federal police agencies and have direct radio communication with the Corvallis Police Department, Benton County Sheriff's

Office on the University police radio network. The University Department of Public Safety Dispatch Center is not a part of the Benton County 911 Emergency System.

By mutual agreement with state and federal agencies, The University Patrol Office of the Oregon State Police maintains an NLETS terminal (National Law Enforcement Telecommunications Network) and has access to the Law Enforcement Data System (LEDS). Through this system police personnel can access information contained on state and the National Crime Information Center which is a Federal law enforcement database. These systems are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information. The University boundaries in Corvallis generally are from Monroe Ave. on the north, 11th St. on the east, 53rd St. on the west and Western Blvd. on the south. Certain portions of University owned or controlled property may extend beyond these boundaries. Any University owned or leased property in outlying areas is patrolled by the Corvallis Police or Benton County Sheriff's Office.

Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Office of Student Conduct and Community Standards for any action or follow-up that may be required.

Officers of Oregon State University's Department of Public Safety have the authority to ask persons for identification and to determine whether individuals have lawful business at Oregon State University. Campus Public Safety Officers have the authority to enforce Oregon Administrative Rules at Oregon State University, which are billed to financial accounts of students, faculty, and staff. Campus Public Safety Officers do not possess arrest power. Special Campus Public Safety Officers possess arrest powers but do not typically exercise these powers, preferring instead to refer criminal matters to the Oregon State Police who have jurisdiction on campus. The Department of Public Safety for Oregon State University maintains a highly professional working relationship with the Corvallis Police Department and The Benton County Sheriff's Office. All crime survivors and witnesses are strongly encouraged to immediately report crimes to the University Patrol Office of the Oregon State Police at (541) 737-7000.

The Relationship between Oregon State University, Oregon State Police and local law enforcement

Oregon State University has entered into a contractual relationship with the Oregon State Police for law enforcement services on the OSU campus. This contract provides OSU with ten total OSP positions, which includes a lieutenant/station commander, a sergeant and eight troopers. Crimes sometimes occur on campus which may require a detective or other skilled investigator.

On those occasions, personnel from the Salem office of the Oregon State Police respond to campus to conduct the investigations.

OSU Encourages Accurate and Prompt Reporting of Crimes

OSU has a responsibility to warn the campus community when an incident occurs on or near campus that poses a risk of harm to people or the destruction of property and that incident is reported to the Oregon State Police, the Department of Public Safety or a Campus Security Authority. Students, faculty and staff of OSU are encouraged to report such incidents to the Oregon State Police / the Department of Public Safety at 541-737-7000 for emergencies and 541-737-3010 for non-emergencies at the earliest possible moment. Delaying the reporting of such incidents may prevent OSP/DPS from making a timely warning or emergency notification to the campus community in accordance with the requirements established by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act).

When time is of the essence, information may be released to the university community through security alerts posted prominently throughout campus, through computer emails sent over the University's electronic mail system and a voice mail, email or text message distributed through the OSUAlert broadcasting system.

Reporting by Pastoral and Professional Counselors

OSU encourages pastoral and professional counselors to inform clients of the procedures to report crimes anonymously so they may be included in the annual crime statistics report.

Security Awareness Programs

During orientation in September, students are informed of services offered by the University Patrol Office of the Oregon State Police and the Department of Public Safety. Video and Power Point presentations outline ways to maintain personal safety and residence hall security. Students are told about crime on campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically during the academic year the Oregon State Police, in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, videos, web pages, such as (<http://oregonstate.edu/dept/security/>) and articles and advertisements in University and student newspapers.

When time is of the essence, information may be released to the university community through security alerts posted prominently throughout campus, through computer emails sent over the University's electronic mail system and a voice mail, email or text message distributed through the OSUAlert broadcasting system.

Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. The University Patrol Office of the Oregon State Police facilitates programs for student, parent, faculty, and new employee orientations. Student organizations and community organizations, in addition to quarterly programs for University Housing and Dining Services resident advisers, provide a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes. To request a presentation contact the Department of Public Safety or the Oregon State Police at (541) 737-3010.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call SAFERIDE at extension (7-2252) on campus or (541) 737-2252 off campus for an escort.

Corvallis Police Authority

The Office of Student Conduct and Community Standards maintains contact with recognized fraternity and sorority organizations through the efforts of the Greek Affairs Advisor. The University Patrol Office of the Oregon State Police does not provide law enforcement services to off-campus residences of recognized fraternity and sorority organizations, nor are activities off-campus recognized by University authority. Criminal activity at fraternity and sororities residences is monitored and recorded by the Corvallis Police Department. The Office of Student Conduct and Community Standards and the Oregon State Police enjoy a close working relationship with the Corvallis Police Department. This cooperative team approach addresses situations as they arise as well as future concerns.

Officers of the Corvallis Police Department have full police powers and may enforce all municipal, state and federal statutes.

Alcohol Use Statement

The possession, sale or furnishing of alcohol on the University campus is governed by Oregon State University administrative rules and Oregon state law. Laws regarding the possession, sale, consumption or furnishing of alcohol are enforced by troopers of the University Patrol Office of the Oregon State Police, and other peace officers who may patrol the campus during athletic events or when providing assistance to the State Police. The Oregon Liquor Control Commission (OLCC) investigators are also commissioned police officers. They have jurisdiction to patrol the University and the City of Corvallis and enforce state laws pertaining to alcohol possession, sale and consumption.

Oregon State University, administrative rule 576-060-0010

The Oregon Administrative Rule for alcohol use on campus may be found at:

http://arcweb.sos.state.or.us/pages/rules/oars_500/oar_576/576_060.html

Oregon Revised Statutes dealing with alcohol may be found here”

<http://www.leg.state.or.us/ors/471.html>

Enforcement of state underage drinking laws

The enforcement of alcohol laws on campus is the primary responsibility of the University Patrol Office of the Oregon State Police. Such laws are strictly enforced by the Oregon State Police. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the OSU Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior University approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

Drug Use Statement

The University statement on possession, use and sale of Illegal Drugs

The OSU campus has been designated “Drug free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws.

Enforcement of Federal and State drug laws

Such laws are strictly enforced by the Oregon State Police. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

Substance Abuse Education Programs

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program offers services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and University disciplinary actions. OSU's Student Health Services Office provides an overall coordination of the Drug-Free School Program. However, many services are the responsibility of other areas of the institution. These include:

Alcohol and Drug Education:

Student Health Services, Plageman Hall
Employee Assistance Program, Department of Health Promotion

Counseling Services:

Counseling and Psychological Services, Snell Hall, 5th Floor and the University Nurse

Referral Services:

The Office of Student Conduct and Community Standards the Employee Assistance Program, Department of Health Promotion

Disciplinary Actions:

Office of Human Resources,
University Housing and Dining Services, and
Office of Student Conduct and Community Standards

University Sanctions

Warning: Official notice to a student that his or her conduct or actions are in violation of the student conduct regulations. The continuation of such conduct or actions may result in further disciplinary action.

Required Educational Activities: Mandatory participation in educational activities or programs of community service.

Restitution: Reimbursement by dollar amount, by transfer of property, or by provision of services to the University or a member of the University community in accordance with the nature of the violation and in an amount not in excess of actual expenses, damages, or losses incurred.

Disciplinary Probation: Placement on probationary status during which there is observation and review of behavior and the student must demonstrate compliance with the student conduct regulations. A student on probation is not in "good standing" with the University. Terms of the probation will be determined at the time the probation is imposed and may include loss of privileges, restitution, and/or required educational activities.

Disciplinary Suspension:

Differed Suspension: Placement on deferred suspension status during which there is observation and review of behavior. If the student is found to further violate University regulations during this period then the student is suspended without further hearings. Deferred suspension may be for a period of one term up to and including the remainder of a student's enrollment at the University;

Exclusion from the University for a specified period of time: Suspended students are denied the privileges and services provided to currently enrolled students, including residing in University-owned or recognized student housing, attending class, or using other University services or facilities. Suspension is generally for one year; however, the period of suspension may be specified for any period;

The conditions of suspension take effect immediately after the student has been informed of the decision. If an appeal is filed, the imposition of the suspension will be delayed until the conclusion of the appeal process. However, if a pending disciplinary hearing or appeal may result in suspension, as determined by the Student Conduct Program, awarding of the academic degree sought will be postponed pending the outcome of the disciplinary hearing.

Expulsion: Permanent Suspension:

Degree Revocation:

Sanctions specific to academic dishonesty: Students whose behavior violates OAR 576-015-0020(1) (academic dishonesty) are subject to additional academic sanctions, including failing the course, removal from an academic department, and removal from a college, that may be imposed by the instructor, department chair or dean in accordance with Academic Regulation 15, available in the Schedule of Classes

Local, State and Federal Legal Sanctions

The State of Oregon sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Department of Public Safety. The penalties for various offenses are listed below:

1. Persons under age 21 found possessing alcohol may be given a maximum fine of \$182.00 and lose their license for one year.
2. Persons convicted of buying alcohol through fraudulent means face a possible \$1000 fine and/or one year in jail.
3. Persons convicted of furnishing alcohol to a minor face a \$350.00 fine for the first offense.

Penalties for these offenses increase for second and subsequent offenses.

A violation of any law regarding alcohol is also a violation of the University's Student Code of Conduct and will be treated as a separate disciplinary matter by the University.

Student Disciplinary Procedures – Disclosures to Victims of Violent Crimes and Non-Forcible Sex Offenses

Oregon State University will, upon written request, disclose to the alleged survivor of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by OSU against a student who is the alleged perpetrator of such crime or offense. If the alleged survivor is deceased as a result of such crime or offense, the next of kin of such survivor shall be treated as the alleged victim for purposes of this paragraph.

Sexual Harassment and Sexual Violence

Overview

As an employer and educational institution, OSU has a responsibility to respond to any complaints of sexual harassment quickly and fairly, and to correct the situation immediately. The office charged with investigating complaints of harassment is the Office of Equity and Inclusion. In addition to the legal obligations to ensure that all employees and students are provided an environment free from sexual harassment, our broader goal is the creation of a working and learning environment that is inclusive of all members of our campus community.

Sexual Harassment - OSU's Definition

Sexual harassment is defined as:

Unwelcome* sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education;

- Submission to or rejection of such conduct by an individual is used as the basis for employment or education-related decisions affecting such an individual; or
- Such conduct is sufficiently severe or pervasive that it has the effect, intended or unintended, of unreasonably interfering with an individual's work or academic performance because it has created an intimidating, hostile, or offensive environment and would have such an effect on a reasonable person of that individual's status.

*Employee conduct directed towards a student--whether unwelcome or welcome--can constitute sexual harassment under OAR 580-015-0010(2).

Sexual Violence - Student Conduct Code

A Student or Student Organization found to have committed any of the proscribed acts outlined in Oregon State University's Student Conduct Code is subject to sanctions. Offenses proscribed by the University include rape, sexual assault, or unwanted contact of any kind, and the threat of such contact; see the [Student Conduct Code](#) for additional details. The [Student Conduct and Community Standards](#) office responds to violations of the Student Conduct Code by an internal university disciplinary process when the alleged perpetrator is a student.

Title IX of the Education Amendments of 1972

[Title IX](#) and its implementing regulations prohibit discrimination on the basis of sex in education programs or activities operated by recipients of Federal financial assistance. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX. According to the United States Department of Education's "[Dear Colleague](#)" Letter issued on April 4, 2011, sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual disability. A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, and sexual coercion. All such acts of sexual violence are forms of sexual harassment covered under Title IX.

Seeking Assistance

If you feel that you are being sexually harassed, the Office of Equity and Inclusion is the appropriate place to bring your concerns. The office conducts informal and formal grievance procedures and provides information on sexual harassment. In addition to handling grievances, the staff offers consultation and advice on what procedure is likely to have the most positive outcome.

What to do if you are sexually assaulted

- **Get to a safe place immediately** Contact someone who can help you right now, such as a friend, family member, or an advocate. The Center Against Rape and Domestic Violence ([CARDV](#)) has trained advocates available 24 hours a day to take calls, provide support and transportation, and extend their services to survivors of sexual assault or domestic violence.

They can also assist survivors in finding other resources they may need. Call **541-754-0110** or **1-800-927-0197**

- **Consider seeking medical attention** as soon as possible. Even if you do not want to report to the police, or if it has been a while since the assault, you may still benefit from medical attention. Medication to prevent pregnancy and sexually transmitted infections is available. You will have the option of completing a "SAFE kit" at the [hospital](#) or at [Student Health Services](#) to collect evidence in case you decide to report the assault at a later date. You are encouraged to bring a change of clothing if you choose to have medical personnel collect evidence.
- **If you want to report the assault** to the police or ask that evidence be collected, do not shower, bathe, douche, wash your hands, brush your teeth, comb your hair, or use the toilet. Even though you may desperately want to clean yourself, you may destroy important evidence if you do so. If you have done any of the things mentioned, it is ok, it may still be possible to find evidence.
- **Consider finding emotional support** for yourself from a professional counselor. OSU [Sexual Assault Support Services \(541-737-7604\)](#) counselors have experience in trauma resolution and healing for survivors.

Your Responsibilities

We each have the responsibility to treat others with respect. The most important thing you can do is to refrain from engaging in any harassing behavior and not tolerate such behavior from others. If you stay aware of your responsibility and assert your rights to a respectful work or learning environment, you will have taken an important step toward eliminating sexual harassment. Additionally, each of us can assist the university in taking corrective action by responding appropriately when we learn of situations that may be harassment.

Sexual Assault Prevention and Educational Programs

Sexual Assault Support Services therapists provide educational presentations and trainings to students, staff, and faculty to help raise awareness about the issue of sexual violence, promote healthy relationships, and to help develop skills around how to support a survivor of sexual violence. We are also happy to speak with any group about the services we offer, as well as other resources on campus that are available for survivors. For more information, please contact us at 541-737-7604.

Sexual violence education programs are also provided by the [EVERY 1 Peer Educators](#), located at [Student Health Services](#).

The Sexual Violence Prevention and Education Office, located within Student Health Services, provides both prevention and awareness education on a wide range of sexual violence related issues, such as bystander behavior, stalking, interpersonal violence and sexual assault. The Sexual Violence Prevention and Education Coordinator serves as the advisor of the group Every1. Every1 is a group of sexual violence awareness peer educators. Students, faculty and

staff can contact the Sexual Violence Prevention and Education Coordinator at 541-737-7880 or Carrie.Giese@Oregonstate.edu

Oregon State University offers education for the student community about sexual violence through presentations during CONNECT week each fall. In addition, the Sexual Violence Prevention and Education Office (located in Student Health Services), and the Department of Public Safety, offer sexual violence education and information programs to University students and employees upon request. Information about sexual violence, consent, and University response is available through Office of Sexual Assault Support Services (SASS; 541-737-7604).

Sexual Assault Prevention and Response

In addition, OSU has a Sexual Assault Response and Prevention Alliance (SARPA), which was developed to strengthen collaboration and coordination of sexual violence response and prevention initiatives at Oregon State University. SARPA is co-facilitated by the OSU Sexual Violence Prevention and Education Coordinator, the Sexual Assault Support Services Coordinator, and a representative from University Housing and Dining. SARPA consists of numerous departments and agencies on and off campus, including: ASOSU Safe Ride, the Center Against Rape and Domestic Violence, Good Samaritan Hospital, Oregon State Police/OSU Department of Public Safety, OSU Dean of Student Life Office, OSU Office of Equity and Inclusion, OSU Student Conduct and Community Standards, and OSU Women's Center.

Support and Advocacy for Survivors/Victims of Sexual Assault

Confidential support is available for survivors of sexual assault, whether or not a survivor decides to report to Law Enforcement or the University. Survivors may contact OSU Sexual Assault Support Services (541-737-7604, available for students [SASS Website](#)) or the Center Against Rape and Domestic Violence ([CARDV](#), available for students and community members) 24 hour hotline at 541-754-0110 for support, crisis intervention, and information about their options and resources. SASS also offers ongoing counseling for students, and consultation and referrals for faculty, staff, and community members. Confidential counseling for faculty and staff is available through the Employee Assistance Program.

To whom should you report the incident?

Survivors have the right to access the:

- **Confidential** support, counseling, and advocacy are available from the following groups (they can also answer questions about reporting options):

Center Against Rape and Domestic Violence (CARDV), 541.754.0110. Provides 24-7 confidential crisis response, hospital and legal advocacy, hotline support, and support groups.

Sexual Assault Support Services (SASS), 541.737.7604, 500 Snell. Hours: 8am-5pm, M-F (academic year); 9am-4pm, M-F (summer). Provides confidential support, crisis intervention, and/or counseling for any OSU student who has experienced unwanted sexual contact or relationship violence (*students only*). Also provides confidential consultation for employees.

- **Reporting options:**

Office of Equity and Inclusion (OEI), 541.737.3556, 526 Kerr Administration Building, Hours: 8am-5pm, M-F. Accepts inquiries, formal, and informal reports of sexual harassment/violence

Oregon State Police at OSU, 541.737.3010 responds to safety concerns and to violations of Oregon law, which may lead to criminal proceedings

Student Conduct & Community Standards, 541.737.3656, B058 Kerr Hours: 8am-5pm, M-F. Responds to violations of the student conduct code by an internal University disciplinary process when the alleged perpetrator is a student (separate from a civil or criminal hearing). Administers no contact restrictions between students

Anonymous reporting Students, staff, and faculty may also submit an anonymous report at: [the Sexual Assault and Support Services website](#)

If you choose to make a police report the University will assist you in this process if you request it.

Additional services available to you

Survivors of sexual offenses may request a change to their on-campus academic and living situations. Such requests will be honored when reasonably available.

Medical Services	
Student Health Services	541-737-WELL
Good Samaritan Hospital Emergency Department	541-768-5111

Education and Outreach

Sexual Violence Prevention and Education Office	541-737-7880
Sexual Harassment Website: http://oregonstate.edu/shp/	

Procedures for campus disciplinary action in cases of alleged sex offenses

Both the survivor and the accused are entitled to have others present during a disciplinary proceeding.

Both survivor and the accused are entitled to a report of the final findings in the institution's disciplinary proceedings.

- Final determination with respect to the alleged sex offense
- What sanctions if any were imposed

If the survivor of a sexual assault is deceased as a result of the incident, the right of the survivor to receive a report of the University's final determination is transferred to the next of kin and will be provided upon written request.

If the survivor of a sexual assault requests a change to his or her academic or living situation the University will honor that request when reasonably available.

Sanctions

Faculty Employees

Academic employees found to have engaged in sexual harassment may be subject to an oral or written warning or reprimand in accordance with OAR 580-21-320. Sanctions more severe than an oral or written warning or reprimand, such as removal from an assigned post and reassignment, suspension or termination shall be imposed in accordance with OAR 580-21-325 through 520-21-385.

Classified Employees

Classified employees found to have engaged in sexual harassment may be subject to disciplinary action in accordance with current collective bargaining agreements. If a proven incident of sexual harassment occurs, sanctions in accord with the progressive discipline concept shall be instituted, including written reprimand, suspension, reductions of pay, demotion, and finally, termination of service.

Students

Students found to have engaged in sexual harassment may be subject to sanctions under the Student Conduct Code, OAR 576-15-030. These sanctions may include a warning, required educational activities, restrictions, disciplinary probation, suspension and/or expulsion. Sanctions for Violations of Oregon Administrative Rules Pertaining to Student Conduct 576-015-0030

Warning: Official notice to a student that his or her conduct or actions are in violation of the student conduct regulations. The continuation of such conduct or actions may result in further disciplinary action.

Required Educational Activities: Mandatory participation in educational activities or programs of community service.

Restitution: Reimbursement by dollar amount, by transfer of property, or by provision of services to the University or a member of the University community in accordance with the nature of the violation and in an amount not in excess of actual expenses, damages, or losses incurred.

Disciplinary Probation: Placement on probationary status during which there is observation and review of behavior and the student must demonstrate compliance with the student conduct regulations. A student on probation is not in "good standing" with the University. Terms of the probation will be determined at the time the probation is imposed and may include loss of privileges, restitution, and/or required educational activities.

Disciplinary Suspension:

Differed Suspension: Placement on deferred suspension status during which there is observation and review of behavior. If the student is found to further violate University regulations during this period then the student is suspended without further hearings. Deferred suspension may be for a period of one term up to and including the remainder of a student's enrollment at the University;

Exclusion from the University for a specified period of time: Suspended students are denied the privileges and services provided to currently enrolled students, including residing in University-owned or recognized student housing, attending class, or using other University services or facilities. Suspension is generally for one year; however, the period of suspension may be specified for any period;

The conditions of suspension take effect immediately after the student has been informed of the decision. If an appeal is filed, the imposition of the suspension will be delayed until the conclusion of the appeal process. However, if a pending disciplinary hearing or appeal may result in suspension, as determined by the Student Conduct Program, awarding of the academic degree sought will be postponed pending the outcome of the disciplinary hearing.

Expulsion: Permanent Suspension:

Degree Revocation:

Sanctions specific to academic dishonesty: Students whose behavior violates OAR 576-015-0020(1) (academic dishonesty) are subject to additional academic sanctions, including failing the course, removal from an academic department, and removal from a college, that may be imposed by the instructor, department chair or dean in accordance with Academic Regulation 15, available in the Schedule of Classes

Sex Offender Registration Information

Sex Offender Registration

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the University Patrol Office of the Oregon State Police is providing a link to the Oregon State Police Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of Oregon, convicted sex offenders must register with the Oregon State Police, Sex Offender Registration Unit

Conditions of Use Statement

Introduction

ORS 181.592 authorizes the Oregon State Police to make information about registered sex offenders available to the public. ORS 181.592(4)(c) authorizes the release of information on certain sex offenders to be posted on a public web site.

This site is for information only. The Oregon State Police has not considered or assessed the specific risk that any convicted sex offender displayed on this web site will commit another offense or the nature of any future crimes that may be committed. The law mandates Oregon State Police provide information listing the name, address and descriptions of the offenders who MAY pose a risk to the community. This information is NOT a "Wanted Bulletin" and is intended for ADVISORY PURPOSES ONLY.

The Oregon State Police, Sex Offender Registration Unit, updates this information regarding convicted sex offenders regularly, making every effort at accuracy. However, this information can change quickly. You are cautioned that the address and some of the information provided is information provided by the registrant and may not reflect the current residence, status, or other information regarding an offender.

The information provided through this web site is an open record. It is your responsibility to make sure the records you access through this web site pertain to the person about whom you are seeking information. Extreme care should be exercised in using information obtained from this web site. Neither the Oregon State Police nor the State of Oregon shall be responsible for any errors or omissions produced by secondary dissemination of this data. Positive identification of a person believed to be a Predatory sex offender cannot be established unless a fingerprint comparison is made.

The information on this web site refers only to sex offenses defined under ORS 181.594 and may not reflect the entire criminal history of a particular individual.

Legal and Illegal Uses

Under the provisions of state law this information is provided for general public safety. A person is authorized to use this information only to protect him/herself or a child who may be at risk. The release of this information to the public is meant to assure public protection, not to punish the offender. It is illegal to use information obtained through this web site to commit a crime against a registered sex offender or to engage in discrimination or harassment against a registered sex offender. Anyone who uses this information to commit a criminal act against another person is subject to criminal prosecution and/or civil action.

NOTE:

Information is only provided for sex offenders who have been designated as Predatory, as provided in ORS 181.585, who have also been determined to present the highest risk of reoffending and to require the widest range of notification; or found to be a sexually violent dangerous offender under ORS 144.635.

Alleged violations of law by registrants under Oregon statutes should be reported to your local law enforcement agency. If you have knowledge that a registrant is not residing at the last reported residence listed on this web site, you are encouraged to call the "Information Contact" listed for that registrant.

The Sex Offender web site maintained by the Oregon State Police is available at:

<http://sexoffenders.oregon.gov/>.

Registry information provided at this web site shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.**

The Oregon State Police are responsible for maintaining this registry.

Emergency Response and Notification

The University's Incident Manual includes information about Incident Teams, University operating status parameters; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; and local contingency and continuity planning requirements. University Departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts numerous emergency response exercises each year, such as table top exercises, field exercises, and

tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Emergency Response Procedures

Oregon State University has developed an Emergency Response Plan in our efforts to prepare for emergency situations occurring on campus. The procedures included in this plan are tested at least once per year. These tests are designed to identify weaknesses and to make improvements to the various procedures. Following the test, participants evaluate the effectiveness of the plan, determine if specific objects of the test were accomplished and make recommendations for improvement. Finally, the results of the test are made available to the campus community on the Department of Public Safety website.

Oregon State Police Troopers and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the OSP, CPD and the Corvallis Fire and Emergency Medical Services Department (CFD), and they typically respond and work together to manage the incident. Depending on the nature of the incident, other OSU departments and other local or federal agencies could also be involved in responding to the incident.

Examples of emergencies that would result in immediate notification:

- Outbreak of meningitis, norovirus or other serious illness
- Approaching tornado or other extreme weather
- Earthquake
- Gas leak
- Terrorist attack
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous waste spill

Examples of situations that would not necessitate an emergency notification:

- Power outage
- Snow closure
- String of larcenies

OSU's response to these situations would be determined on a case by case basis.

General information about the emergency response and evacuation procedures for OSU are publicized each year as part of the institution's Clery Act compliance efforts and that information

is available on the OSU / DPS web site. Detailed information about and updates to the OSU Incident Manual, and Departmental Contingency and Continuity Plans are available on the Campus Advisories web site at:

http://oregonstate.edu/dept/security/emergency_info

All members of the Oregon State University Community are notified on an annual basis that they are required to notify the Oregon State Police (OSP) of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or on-going threat to the health and safety of students and/or employees on campus. OSP has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, the Oregon State Police have a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation. This is accomplished via our Emergency Notification System

Notification to the OSU Community about an Immediate Threat

The Department of Public Safety, the Oregon State Police and the Department of News and Communication Services receive information from various offices/departments on campus, such as the Office of Environmental Health and Safety (EH&S), and Radiation Safety, etc. If OSP or DPS confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the OSU Community, OSU Incident Command Center and the Department of News and Communication Services will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat to the OSU Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. OSU Incident Command Center will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: OSP, CPD, and/or the CFD), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the OSU community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the OSU campus community. These methods of communication include network emails, emergency text messages that can be sent to a phone or PDA. Individuals can sign up for this service at the OSU Home page at:

<http://oregonstate.edu/helpdocs/osualert>

Under the heading “How do I access or sign up for OSU alerts”, click on the Log In link and you will be able to register for these alerts. Individuals can call OSU recorded information telephone line at 541-737-8000 for updates. DPS and OSP vehicles are equipped with Public Address Systems and these Vehicles can be strategically placed throughout the campus to facilitate communication through the PA system. Members of the larger community who are interested in receiving information about emergencies on campus should sign up for the emergency text message system and the 541-737-8000 line for obtaining updates in the event of an emergency on campus.

Issuing an Emergency Response Notification

- Confirm that a significant emergency or dangerous situation exists
- Officers with the Department of Public Safety and/or Troopers with the Oregon State Police, as appropriate, will be sent to the location of the incident to determine if the report is valid.
- Management of the Oregon State Police, Department of Public Safety or University News and Communication (hereafter Management) will determine the appropriate segment(s) of campus to receive the notification
- Management will determine the content of the notification
- Management will initiate the notification system
- Describe the situation that would cause us not to issue a notification

Emergency Evacuation Procedures

An evacuation drill is coordinated by UHDS each semester for all residential facilities on campus. A second drill is coordinated each semester for some first year Residence Halls and the more densely populated halls. Thus, the emergency response and evacuation procedures are tested at least twice each year and, for some of the buildings, four times a year. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. The University does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, OSU and University Housing and Dining Services staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of fire or other emergency. At OSU, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. Palm cards with educational information are distributed to residents re-entering a facility immediately after an evacuation drill. In addition to educating the occupants of each

building about the evacuation procedures during the drills, the process also provides the University with an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by the OSU DPS, EH&S, and University Housing and Dining Services staff to evaluate egress and behavioral patterns. Reports are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration.

Students receive information about evacuation and shelter-in-place procedures during their first floor meetings and during other educational sessions that they can participate in throughout the year. The House Staff members are trained in these procedures as well and act as an on-going resource for the students living in residential facilities.

OSU Incident Command conducts announced and unannounced drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. UHDS coordinates announced and unannounced evacuation drills each semester, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. University Housing and Dining Services staff will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

Shelter-in-Place Procedures--What it means to "Shelter-in-Place"

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to "shelter-in-place" means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic "Shelter-in-Place" Guidance

If an incident occurs and the building you are in is not damaged, stay inside-seeking an interior room-until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, University ID card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest designated University building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to "Shelter-in-Place"

A shelter-in-place notification may come from several sources, including the OSP, UHDS, other University employees, the Oregon State Police, CPD, or other authorities utilizing the University's emergency communications tools.

How to "Shelter-in-Place"

No matter where you are, the basic steps of shelter-in-place will generally remain the same.

Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest designated building quickly or follow instructions from emergency personnel on the scene
2. Locate a room to shelter inside. It should be:
 - An interior room;
 - Above ground level; and
 - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (University staff will turn off ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone (House Staff, faculty, or other staff) to call the list in to OSP (541-737-3010) so they know where you are sheltering. If only students are present, one of the students should call in the list.
7. Turn on a radio or TV and listen for further instructions.
8. Make yourself comfortable.

Education of Members of the University Community

Campus security and fire safety procedures are discussed during new student orientation. The Oregon State Police (OSP), the Office of Environmental Health and Safety (EH&S), the Department of Public Safety, Incident Command Center, and the Dean of Students Office, including University Housing and Dining Services Department officials, participate in forums and programs in residence halls to address students and explain University security, public safety, and fire safety measures and procedures at OSU. Members of Department of Public Safety conduct crime prevention and general security and safety awareness presentations when requested by various community groups, including students and employees of the University. During these presentations, the following information is typically provided: crime prevention tips; statistics on crime at OSU; fire safety information; and information regarding campus security procedures and practices, including encouraging participants to be responsible for their own security/safety and for the security/safety for others on campus.

In addition, DPS organizes and sets up a crime prevention and education display tables which are staffed by an officer(s) at various locations throughout the year. This activity provides an opportunity for DPS staff to hand out safety related information, as well as to answer individual questions. New employee orientation includes the distribution of crime prevention and fire safety materials to all new employees of the institution. During the 2009 calendar year, DPS and OSP

combined conducted 700 events and presentations. These programs were presented to the following groups:

- International Students
- English Language Institute (ELI)
- College Assistant Migrant Program (CAMP)
- U-Engage Classes
- Kid Spirit Staff Training
- Army ROTC
- Graduate Student Orientations
- Community Resource Fair
- Navy ROTC
- Residence Hall Bicycle Registration/Safety Talks
- New Employee Orientations
- Campus Diversity & Cultural Resource Centers
- Various department staff security and safety orientations

The programs conducted by all of these offices included general crime prevention and security awareness programs, such as safety education forums, programs and discussions about topics such as alcohol abuse, domestic violence, fire safety, emergency response and evacuation procedures, sexual assault prevention, and theft prevention.

The Department of Public Safety has also provided the following services in support of the University's safe campus objectives:

- **Academic Liaison Program** – This program assigns specific campus buildings to specific patrol officers who then seek to establish a close working relationship with building staff and occupants to foster better communication about safety and security issues affecting these locations.
- **Building Security Assessments** – Officers conduct security assessments of buildings and facilities to make recommendations for security enhancements such as alarm systems, video surveillance, improved door and window security measures, etc.
- **Fingerprinting Services** – This service assists the office of Human Resources and the office of University Housing and Dining Services to conduct background investigations of potential employees who will have access to students, faculty and staff.
- **Stop Tags** – Metal ID tags are affixed to University and student owned computers and other electronic devices to deter theft and assist in its recovery.
- **Start Program Presentations** – 6000 students and parents have participated in these presentations where safety and security issues are discussed.

Missing Student (On-Campus Resident)

Students who reside on campus may identify a confidential contact person who will be notified in the event that the student is reported missing. This information will be kept confidential and accessed only by authorized University officials. It will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

If the student is under 18 years of age and not emancipated, the institution must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

Persons who are aware of missing students who reside in on-campus housing should immediately report that incident to the University Patrol Office of the Oregon State Police at:

Emergency Number – 541-737-7000

Non-emergency Number – 541-737-3010

Physical Address - Cascade Hall, Rm. 200,
607 SW 17th St.
OSU Campus,
Corvallis, Oregon

The University will notify Corvallis Police Department within 24 hours of determination that the student is missing, unless Corvallis P.D. was the entity that made the determination that the student is missing.

The purpose of this SOP is to establish responsibilities and procedures for conducting an initial inquiry and, when appropriate, an investigation if an OSU student who resides on campus is reported missing. This SOP consists of the following parts:

I. Definitions

Missing Student: as used herein, shall be construed to mean any OSU student missing from his/her lawful, on-campus place of abode, i.e., assigned residence hall, family housing, or cooperative house:

Adult: any OSU student 18 years of age or over, residing in an on campus housing unit.

Juvenile: any OSU student under the age of 18 years of age, residing in an on campus housing unit.

Critical Incident: Any incident of a missing student that, in the opinion of the Supervisor of the Oregon State Police, should be classified as critical. In determining whether a missing person

case should be classified as critical, the Supervisor shall especially consider the following circumstances:

1. The missing person is mentally incapacitated.
2. The missing person is drug dependent; including prescribed medication and/or illegal substances, i.e., alcohol, and the dependency is potentially life threatening.
3. Patients missing from hospitals or institutions, who in the opinion of competent authority, present an imminent danger to themselves or others.
4. Based on available information it is believed that the missing person is in a life-threatening situation.
5. Based on available information it is believed that the missing person is in the company of persons who could endanger his/her welfare.
6. Based on available information, it is believed that there is a real or suspected danger of foul play.
7. The absence is inconsistent with his/her established patterns of behavior and the deviation cannot be readily explained.
8. Other circumstances involved in the disappearance that would cause the Supervisor to conclude that the person should be considered "at risk."

II. To whom should incidents of missing persons be reported

Students, staff, faculty, parents/legal guardians or any other person who is aware that a student, who resides on campus, is missing should report that information immediately. Reports should be made to the University Patrol Office of the Oregon State Police

- a. By phone at: 541-737-3010 (non-emergency), 541-737-7000 (emergency)
- b. In person at: Cascade Hall, Rm. 200, 607 SW 17th St. OSU Campus, Corvallis, Oregon

Campus Security Authorities who learn of a missing student who resides on campus must immediately report that incident to the Oregon State Police at the phone numbers or street address listed above.

Students may list a confidential contact person who will be notified within 24 hours of a determination by the Oregon State Police that the student is missing. This contact information will be accessible only to authorized campus officials, and it may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

If a missing student is under 18 years of age and not emancipated, the institution must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

III. General Policy

1. It shall be the policy of OSU Department of Public Safety and the Oregon State Police in response to a report of a student, who resides in on campus housing to conduct an initial inquiry. This inquiry will seek to determine if:
 - a. The report is factual - a student is actually unaccounted for
 - b. The student cannot be located through a reasonable effort, i.e.,
 - i. Officer calling or visiting the on campus residence of the student
 - ii. Officer contacting neighbors and residence hall staff to determine the circumstances of the student's disappearance
 - iii. Gathering information regarding the student's mental state
 - iv. Gathering information regarding recent contacts between the missing student and other persons such as
 1. Current or former boyfriend/girlfriend
 2. Other persons who may have been involved in an incident of assault, menacing, stalking, intimidation, etc. against the missing student
 - c. There is any indication that the student may be the victim of a crime
2. The officer, after conducting this initial inquiry shall make one of two determinations
 - a. If the student has been located and determined to be safe
 - i. The inquiry shall be terminated
 - ii. The information shall be communicated to management so that appropriate records may be kept.
 - b. If the student cannot be located,
 - i. An Oregon State Police Trooper shall be assigned to conduct an investigation into the incident.
 - ii. The information shall be communicated to management so that appropriate records may be kept.

IV. Investigation of Missing Student Incidents

An Incident Report shall be completed whenever an OSU student who resides on campus is reported to be missing, and the initial inquiry determines that the student cannot be located. Members of the department shall, immediately upon determining that a student is in fact missing, request that a supervisor be notified of the incident.

Troopers assigned to the Oregon State Police University Patrol Office handling missing student cases shall:

1. Interview the reporting person(s) to obtain the following information:
 - a. The health, habits, history, and description of the missing person
 - b. Names and addresses of friends and relatives where the missing person may be found
 - c. The missing person's date of birth
 - d. The missing person's social security number and/or student identification number

V. Dissemination of Information:

- 1 Prepare a general broadcast to be transmitted to DPS officers and OSP troopers immediately by OSU DPS radio.
2. Reporting officers shall contact the resident's House Staff member, as soon as practicable, to see if they know of the missing student's whereabouts and also inquire if they know of any unusual circumstances about the habits of the missing student. The Residence Hall Director or University Housing and Dining Services employee responsible for operation of that specific configuration of buildings should be notified as soon as practicable.
3. Reporting officers shall check with the emergency room staff of Good Samaritan Hospital to ascertain if the missing person has been admitted as a patient either by name or listed as a "John/Jane Doe."
4. If all checks above (2 and 3) prove negative; the dispatcher must notify the DPS Lieutenant as soon as practicable. The DPS Lieutenant will be responsible for notifying the Director of Public Safety.
5. If all checks above (2 and 3) prove negative, the reporting officer and/or OSP trooper shall request through the OSU DPS dispatcher that the Station Commander for the Oregon State Police University Patrol Office be contacted and informed of the incident.
6. If all checks above (2 and 3) prove negative, the reporting officer and/or OSP trooper shall request through the OSU DPS dispatcher that the Corvallis Police Department be contacted and informed of the incident.
7. Notify and coordinate with any other law enforcement agencies, as deemed necessary, based on information received.
8. The OSU DPS reporting officer should make a notation in his/her report and in their notebook, of the time, date and name of the person(s) contacted when the required

checks are made and that information should be added to the Incident Report or a Supplemental Report. The officer should also note the time and date the complainant was advised of the results of the checks.

If the student is determined to be missing, the following procedures shall be followed.

Responsibilities of Call Takers:

1. Dispatch, in a prompt manner, a trooper to the scene of the incident.
2. Notify the OSP shift supervisor.
3. Notify local police and request the response of an officer.
4. Transmit the appropriate radio alerts and lookout information.

Responsibilities of First Responders:

1. Interview the parent or person who made the initial report.
2. Obtain a description of the missing student including photograph(s) if available.
3. Confirm the missing individual's custody status and/or student status
4. Identify the circumstances of the disappearance.
5. Determine when, where, and by whom the missing student was last seen.
6. Obtain a description of any suspected abductor(s) and other pertinent information.
7. Ensure that the Supervisor for Oregon State Police has been notified of the incident.

Responsibilities of OSP Supervisors

1. Obtain a briefing from the trooper(s) at the scene.
2. Determine if the incident should be classified as a Critical Incident
3. Ensure that local police have been notified and an officer requested to respond.
4. Organize and coordinate any appropriate search efforts.
5. Confirm that all agency policies and procedures are observed.

Responsibilities of Investigators

1. Obtain a briefing from agency personnel at the scene.
2. Verify the accuracy of all descriptive information.
3. Initiate a neighborhood and/or campus investigation.
4. Explore the basis for conflicting information.
5. Evaluate the need for additional resources and specialized services.

VI. Investigation and Follow-up Procedures

1. Once a decision has been made to classify a case as critical, the search shall not be called off or the classification changed without the approval of the Station Commander or Director of Public Safety with the concurrence of the senior official of the local police on

the scene. The name of the person that stopped the search or changed the classification shall be listed in the initial Incident Report or Supplemental Report.

2. Every member of the department developing or learning any information concerning a reported missing student, in addition to making such immediate notifications as may be required, shall prepare a Supplemental Report and submit such information to the OSP Investigator.
3. When closing a missing student case, every effort shall be made to include in the report where the missing student was during the period of his/her absence. An OSP Investigator will complete a Supplemental Report containing this information and the final disposition of the case.
4. The Investigator assigned to the case shall contact the complainant(s) as soon as practicable and advise him/her of all efforts made to locate the missing student. This contact may also be helpful to the Investigator, especially if the missing student has contacted the complainant about their whereabouts and stability.
5. In all cases where the initial inquiry determines that the missing student cannot be located, local police shall be asked to respond to the scene. The name(s) and badge numbers of the officer(s) responding shall be made a part of the OSP reporting officer's report.

VII. Out-of-State Cases

Officers receiving a request from a complainant residing outside of the State of Oregon and desiring to file a missing person report shall:

1. Ascertain if the missing person is missing from outside of the boundaries of the State of Oregon. If they are, the complainant/reporting person shall be directed to contact their local police department and initiate a report with that agency.
2. However, when requests are made for missing persons in the State of Oregon the following shall be followed:
 - a. If the missing person is not an OSU student, direct the complainant/reporting person to call 911 and have a local police officer respond.
 - b. If the missing person is an OSU student, the dispatcher shall immediately record all the information from the complainant/reporting person, to include: a description of the missing student, the last time they had contact with the student, what leads them to believe that the student is missing, etc.

- c. Dispatchers should also ascertain the complainant's relationship with the missing person and a home and work telephone number for follow-up notifications if necessary.
- d. Shift supervisors shall contact local police and inform them of the information received by OSU DPS/OSP. Should local police refuse to make a report, the shift supervisor shall ensure that this information is properly documented for future reference.
- e. Members locating students or persons reported as missing from out-of-state shall immediately notify OSP and request that officers respond to the scene. The proper classification for reporting purposes shall be "Missing Person."

VIII. Notifications

Once a person has been determined through initial inquiry by OSU DPS/OSP and/or local police to be a missing person, the following notifications must be made:

Administrators: If the missing person is an OSU student, the Station Commander or Director of Public Safety will notify the Vice Provost for Student Affairs and the Media Services Office after the person has been determined to be missing.

Parents: If the missing person is an OSU student who is a juvenile (under 18 years old) and the complainant was not the parent or guardian of the student, OSU DPS/OSP will coordinate the notification of the missing person's custodial parent or legal guardian through the Dean of Students Office. This notification will be made as soon as practicable and not later than 24 hours after the time that the student was determined to be missing.

Other Notification Scenarios: If the missing person is a OSU student who is at least 18 years old and the student resides in a OSU residential facility, OSU DPS/OSP will coordinate the notification of the individual identified by the missing student in the University records to be the person they want to have notified if they are determined to be a missing person. This information is maintained by University Housing and Dining Services and the notification should be coordinated through the Director of University Housing and Dining Services. This notification will be made as soon as practical and not later than 24 hours after the time that the student was determined to be missing.

If the missing person is an OSU student who is at least 18 years old and the student resides in a OSU residential facility, and the student did not list a specific individual to be notified if they are determined to be a missing person, the institution will notify the person's custodial parent or legal guardian or an emergency contact person, if there is one listed in the institutional records. This notification will be made as soon as practicable and not later than 24 hours after the time that the student was determined to be missing.

IX Responsibilities if the student is found

If the missing student is located:

1. An officer will verify their well-being and complete a supplemental report.
2. The OSP responding trooper / OSP shift supervisor will ensure that local police are notified to delete any computerized entry into a criminal justice missing person network that was made.
3. In all cases, reporting parties shall be informed of the well-being of located missing student.
4. All agencies and information systems contacted for assistance will be notified of recovery.
5. The found student shall be informed of the availability of assistance from University Student Health Services, Counseling and Psychological Support Services and CARDV if such services are appropriate based upon the circumstances of the incident.