

Fabricated Equipment policy located in Property Manual, [PRO 210](#)

Name of fabricated unit: _____

Description of functionality:

[Empty box for description of functionality]

Listing of major parts:

[Empty box for listing of major parts]

Unit to be located at: _____ ; _____
(Building) (Room)

List all funding sources: _____

List index(es), if available: _____

Warning: Ownership (Title-to code) must be the same. Split Funding may cause university ownership issues.

Certification:

I certify this proposed fabricated unit meets the requirements for being (1) complete in itself, (2) movable as a single unit, (3) physically traceable to one location, and that (4) the parts will remain together until the entire asset unit is surplusd.

Signed: _____ Date: _____

Printed Name: _____ Phone: _____

Department: _____ BC: _____

A basic schematic diagram must be attached which demonstrates how the parts work together

Business Affairs - Property Management use only

This application has been reviewed based on the criteria as outlined in the Property Management Manual, section PRO 210. The following determination is made:

- Approved as one unit
- Not Approved; Process as individual pieces

Authorized by:

Signed: _____ Date: _____

Printed Name: _____

Approval and basic schematic diagram must be filed with proposal Transmittal Form or RERF Request. After Funding is approved, forward wit the initial Purchase Request to PaCS.