

Creating a Desktop Shortcut to your Model

- Minimize open applications so that you can see your Windows Desktop.
- Right-click on the windows desktop and choose New, and then Shortcut.
- Click the [Browse] button.
- Navigate to your model (My Computer, c:, gqlosudw, and then either finance\user\finance.gqu or humres\user\humres.gqu). Your computer might not display the .gqu extension, but it should have a model icon instead of a folder icon next to it.
- Click [OK].
- Click [Next].
- Edit the shortcut name to say "Finance model" or "Humres model" or whatever you want to see on your desktop.
- Click [Finish].