Retrieve a list of students graduated in Spring of 2006 with a major of Business (181) who graduated with honors, use prompts for the graduation term and graduation major.

- Move to the 'SIS Student - All Terms' window.
- Open the 'Degree' object.
- Click on the Qualify box beside 'Grad Term',
- Put your cursor in the qualification box
- Select ‘Prompts…’ from the ‘Edit’ pull down menu.
- Click on the ‘New’ button
- If you want prompts to work together and come up in a single dialog box use a distinctive character beginning followed by an “!” then the rest of the id in the Prompt ID area. Use the same distinctive character beginning and “!” for each prompt that you want to be able to use together. Example = Get!##### prompts with all show up in the same dialog box.
- Enter a prompt identifier in the ‘Prompt ID’ area – “Get!MyGradTerm”
- Enter a descriptive text in the ‘Prompt String’ area- “Enter My Grad Term code. Example 200603”
- Say ‘OK’.
- Select ‘Insert Prompt’ with the prompt you want highlighted, your new prompt will now show up in the qualification.
- Qualify 'Deg Honor Code' IS NOT NULL
- Qualify 'Grad Major1' = (create a prompt here that will show up in the same dialog box as the Grad Term prompt above) - Select ‘Prompts…’ from the ‘Edit’ pull down menu.
- Click on the ‘New’ button
- Enter a prompt identifier in the ‘Prompt ID’ area -“Get!MyGradMajor”
- Enter a descriptive text in the ‘Prompt String’ area- “Enter the Grad Major”
- Say ‘OK’.
- Select ‘Insert Prompt’ with the prompt you want highlighted, your new prompt will now show up in the qualification.
- Select 'Degree Code' and 'Deg Honor Code Desc' 
- Close the 'Degrees' object and open the 'Student' object.
- Select 'LFM Name' and 'Student ID'. Click on the Sort box of the 'LFM Name' attribute.
- Submit your query.
- The prompts you created above should show up in the same dialog box, enter the prompted information, and say OK.
- Take the results set to a Report and format as desired.
Retrieve a list of undergraduate students who have applied to graduate in Spring Term of 2006 that are in the College of Ag Sciences (01), use prompts for the Grad Term and the college code.

- Move to the 'SIS Student - All Terms' window.
- Open the 'Degree' object.
- Click on the Qualify box beside 'Grad Term', make sure the operand is set to “ = ”
- Put your cursor in the qualification box
- Select ‘Prompts…’ from the ‘Edit’ pull down menu.
- Click on the ‘New’ button
- *This time use numbers after the distinctive character beginning and “!” to order the prompts in the dialog box*
- Enter a prompt identifier in the ‘Prompt ID’ area – “Get!1GradTerm”
- Enter a descriptive text in the ‘Prompt String’ area- “Enter the Grad Term”
- Say ‘OK’.
- Select ‘Insert Prompt’ with the prompt you want highlighted, your new prompt will now show up in the qualification.
- Qualify 'Degree Awarded Status' = P
- Qualify 'Grad College' = (create a prompt here that will show up in the same dialog box as the Grad Term prompt above) - Select ‘Prompts…’ from the ‘Edit’ pull down menu.
- Enter a prompt identifier in the ‘Prompt ID’ area -“Get!2GradCollege”
- Enter a descriptive text in the ‘Prompt String’ area- “Enter the Grad College”
- Say ‘OK’.
- Select ‘Insert Prompt’ with the prompt you want highlighted, your new prompt will now show up in the qualification
- Qualify 'Degrees Level' = 01
- Select 'Grad Major1'.
- Close the 'Degrees' object and open the 'Student' object.
- Select 'LFM Name' and 'Student ID'. Click on the Sort box of the 'LFM Name' attribute.
- Submit your query.
- The prompts you created above should show up in the same dialog box, enter the prompted information, and say OK.
- Take the results set to a Report and format as desired.