



OREGON STATE UNIVERSITY

# Category I Proposal Transmittal Sheet

Submit proposals to: Office of Academic Programs  
Snell Hall 338 — Oregon State University

For instructions, see the Curricular Procedures Handbook, at <http://oregonstate.edu/dept/academic/cph2002/>. Please attach Proposal, Library Evaluation (performed by the library), Liaison Correspondence, Faculty Curriculum Vitae, and Budget Sheets, as appropriate.

Check one:

### Full Proposal

- New degree program
- New certificate program or administrative unit
- Major change in existing program
- Establishment of a new college or department

### Abbreviated Proposal

- Renaming an academic program or unit
- Reorganization – moving responsibility for an academic program from one unit to another
- Merging or splitting academic units
- Termination of an academic program or unit
- Suspension or reactivation of an academic program or unit

For proposals to establish a new center or institute, contact the Research Office (737-3437).

For requests to offer existing certificate and degree programs at new locations, use the [New Location Request Form](http://www.ous.edu/aca/aca-forms.html) available on the Web: <http://www.ous.edu/aca/aca-forms.html>

### Title of Proposal:

Department/Program:

College:

***I certify that the above proposal has been reviewed and approved by the appropriate department and college committees:***

\_\_\_\_\_  
**Sign and date (Department Chair/Head; Program Dir.)**

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**Sign and date (Dean of College)**

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Print (Department Chair/Head; Program Director)

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Print (Dean of College)