

Recommended Time Allowances for Curricular Proposals

The length of time required for adequate review of curriculum is unpredictable. The recommended minimum time allowances listed below do not guarantee final approval by a particular date.

Category I

Minimum length of time required for final approval after submission of the first Draft to the Office of Academic Programs:

Abbreviated proposal	7 months
Full proposal	12 months

Category II

Minimum length of time required for final approval after submission of the proposal by the College to the Online Curriculum System:

Undergraduate course	8 weeks
Undergraduate program	12 weeks
Baccalaureate Core course	12 weeks
WIC or DPD course	12 weeks
Graduate course	12 weeks

NOTE – The Curriculum Council does not meet during the summer. There will be **NO REVIEWS** of Category II proposals by Council members between June 15 and September 15.