

## Minimum to Maximum Pay Ranges for Temporary Staff Appointments Effective January 1, 2012

Position Class	Position Title	Pay Range
TS401	Clerical/Secretarial	8.80 – 18.05
TS701	Custodial	8.80 – 11.41
TS701	Food Service	8.80 – 13.66
TS701	Maintenance	8.80 – 15.69
TS301	Non-Teaching Professional	11.93 – 23.97
TS601	Skilled Craft	9.72 – 19.84
TS501	Technical/Para-Professional	9.21 – 25.16
TS901	Non-Regular	8.80 – 36.95

### Temporary Staff Position Title Definitions

Recruit for these positions using the online recruitment actions available in the Recruit/Appoint section of OSCAR at <http://oscar.oregonstate.edu>.

#### Temporary Clerical/Secretarial:

Temporary clerical and secretarial positions perform a wide range of office support, technical, and/or administrative support tasks and require varying levels of knowledge of the program or operational area for which they are providing support. Examples include accounting technicians, administrative program assistants and specialists, campus dispatchers, cashiers, library technicians, medical records specialists, office assistants and specialists, and payroll technicians.

#### Temporary Custodial:

Temporary custodial positions require limited degrees of previously acquired skills and knowledge and in which staff perform duties which result in or contribute to the comfort, convenience, and hygiene of University students, employees or visitors, or which contribute to the upkeep and care of buildings, facilities or grounds. Examples include custodians and custodial services coordinators.

#### Temporary Food Service:

Temporary food service positions require limited degrees of previously acquired skills and knowledge and in which staff perform duties that result in or contribute to the comfort, convenience, and hygiene of University students, employees or visitors. Examples include cooks, food service workers and food service coordinators.

#### Temporary Maintenance:

Temporary maintenance positions require limited degrees of previously acquired skills and knowledge and in which staff perform duties which result in or contribute to the comfort, convenience, and hygiene of University students, employees or visitors, or which contribute to the upkeep and care of buildings, facilities or grounds. Examples include able mariners, athletic equipment coordinators, bioscience research workers, campus security/public safety officers, grounds maintenance workers, issuing agents, laborers, maintenance laborer coordinators, property specialists, transporters, and warehouse workers.

#### Temporary Non-Teaching Professional:

Temporary non-teaching professional positions perform academic support, student service, or institutional support activities as their primary assignments. College graduation or experience of such kind and amount as to provide a comparable background is required. Examples include accountants, buyers, chemists, editors, engineers, nurse practitioners, program representatives, purchasing analysts, and systems analysts.

**Temporary Skilled Craft:**

Temporary skilled craft positions require special manual skills and a thorough and comprehensive knowledge of the processes involved in the work, acquired through on-the-job training and experience or through apprenticeship or other formal training programs. Examples include carpenters, electricians, painters, print services technicians, refrigeration mechanics, ship's mates or engineers, and trades/maintenance workers.

**Temp Tech/Para-Professional:**

Temporary technical or para-professional positions require specialized knowledge or skills that may be acquired through experience or academic work, such as offered in many two-year technical institutes, community colleges, or through equivalent on-the-job training. Examples include bioscience research technicians, construction inspectors, equipment systems specialists, graphic artists, grants/contracts technicians, information technology consultants, laboratory technicians, nutrition education assistants, programmers, science storekeepers, seed analysts, telecommunications analysts, and veterinary technicians.

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Recruit for the following positions using the Temporary Non-Regular (TS901) Employment Application available in the Recruit/Appoint section of OSCAR at <http://oscar.oregonstate.edu>.

**Temporary Non-Regular (TS901 Position Class)**

A few OSU departments have pooled temporary staff positions in the Banner TS901 position classification. If the position duties you are seeking to fill do not fit any of the definitions above, contact your Business Center.